Compliance Training
HOW TO ENROLL IN A COURSE

FLORIDA TECH

FLORIDA'S **STEM** UNIVERSITY®

1.

Click on the following hyperlink:
otis.osmanager4.com/#/saml/login/2690369
or type it into your browser. It will direct you to the Tracks login screen. Log into HSI using your Tracks ID and password.

Login

Enter your TRACKS Username and Password

TRACKS Username:

TRACKS Password:

LOGIN

❓ Forgot your TRACKS password?

🌐 **Florida Tech Training**
Florida Tech internal development and compliance powered by HSI/Vivid LMS

Links to Florida Tech Resources

👤 ACCESS Florida Tech

🔊 Ad Astra

✉️ Florida Tech Mailing Lists
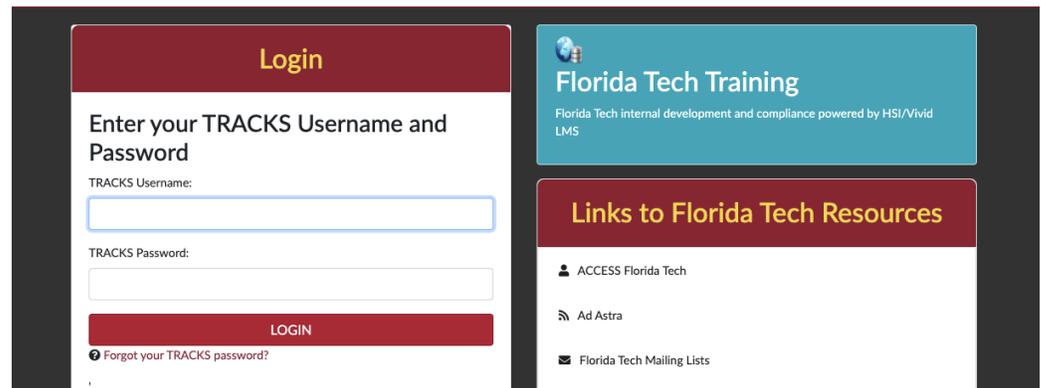
2.

Once logged in, click on **"Additional Resources."**

📋 Training Plan

TRAINING TRANSCRIPT ADDITIONAL RESOURCES ←

Training
List of all training to complete

Training Title

Due Date 📅

🔍 SEARCH ↻

ⓘ There is no Training assigned to you
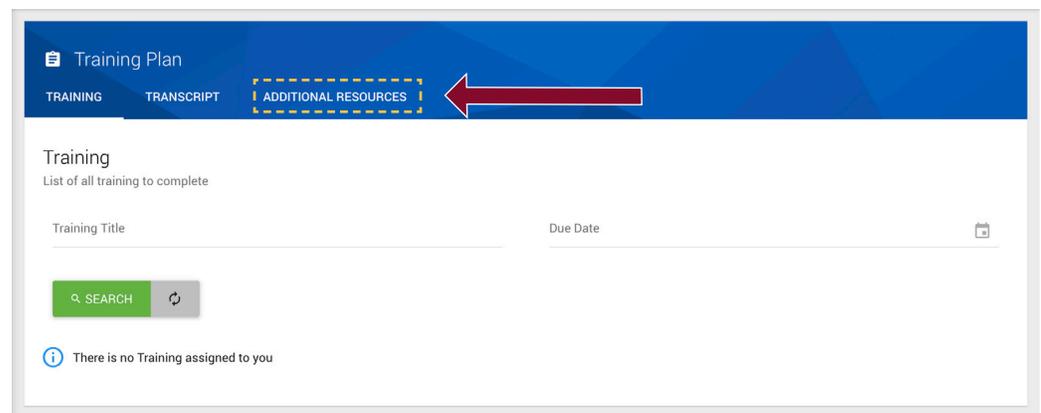
3.

Select the **blue arrow** to open and complete the course. Once completed, it will show up on your transcript tab as completed.

Note: You can search for a title or scroll through the available courses listed.

📋 Training Plan

TRAINING TRANSCRIPT ADDITIONAL RESOURCES

Additional Resources
Here you will find Additional Resources made available to you outside of the direct assignment plan. You may search and sort the list to find resources.

Title

Resource Type

Status

Review Status

🔍 SEARCH ↻

TITLE ↑↓	GROUP ↑↓	REVIEW STATUS ↑↓	COURSE TYPE ↑↓	AVAILABLE UNTIL DATE ↑↓		
20200207_Florida_Tech_Biomedical_Waste_Plan_2-13-2020	All Users	Not Started	Document Task	1/1/2199	ⓘ	→
20220250_Universal_Waste_Management_Training_Certificate_4-4-2022	All Users	Not Started	Document Task	1/1/2199	ⓘ	→
Absences from the Workplace	All Users	Not Started	Online	1/1/2199	ⓘ	→
Absences from the Workplace	Employee - Office Clerical Admin	Not Started	Online	1/1/2199	ⓘ	→