MINUTES
Graduate Council
September 17, 2020

Present: Ex officio: R. Bonhomme; H. Edwards
Guests: K Almasi, N. Garmer, C. Johnston, M. Ruane, R. Sippel, B. Wheeler

The meeting was called to order at 1:08 p.m. (via Zoom)

1) CALL TO ORDER – Dr. Heidi Edwards

Dr. Edwards welcomed everyone to the meeting and had all Council members introduce themselves. In addition, she noted that it was very likely that all of the Graduate Council meetings for AY 2020-2021 would be taking place over Zoom.

2) ADDRESS COUNCIL MEMBERS – Dr. Raymond Bonhomme

Dr. Bonhomme welcomed everyone back and thanked the members of Graduate Council for attending. He said from attending past Graduate Council meetings, he observed that the voting members were always prepared and there was participation with members asking questions. He expressed his appreciation by saying that Graduate Council is one of the most collegial groups he has ever worked with.

Dr. Bonhomme apprised all present of staffing changes, with the retirement of Dr. Layne, and in number of personnel, going from three to two employees, in the Office of Graduate Programs.

Dr. Bonhomme then referenced to handouts provided virtually to all Council members prior to the meeting. The handouts included a 2020/2021 Graduate Council Membership list, a reorganized agenda for today’s meeting, and a 2019-2021 Graduate Council calendar.

3) MINUTES OF THE MARCH AND AUGUST 2020 GRADUATE COUNCIL MEETINGS

Both Minutes Unanimously Approved

The minutes of the March 26, 2020 and August 12, 2020 meetings were unanimously approved on a motion by Dr. Perez and a second by Dr. Allen.

4) GRADUATE FACULTY APPOINTMENT – RENEWAL – MEYER, John (MTH); LONG, Jennifer (EC); NARDO, Maureen (EC); GLENN, James (COB); KIMBERLIN, Ralph
All Appointments Unanimously Approved

Requests are made by the Department of Mathematical Sciences, Education Centers (EC), Bisk College of Business, and the Department of Aerospace, Physics, and Space Sciences to renew graduate faculty appointments for the above listed faculty members at the Master’s level of Graduate Faculty for service on master and doctoral student committees.

Since no one was opposed to calling one vote for all of the graduate faculty renewal requests, on a motion by Dr. Perez and a second by Dr. Peverati, the requests made by the Department of Mathematical Sciences, Education Centers, Bisk College of Business, and the Department of Aerospace, Physics, and Space Sciences to renew graduate faculty appointments for the above listed faculty members at the Master’s level of Graduate Faculty for service on master and doctoral student committees were unanimously approved.

5) GRADUATE FACULTY APPOINTMENT –NEW – GOKEY, Kaitlynn (SBA); LUGOKING, Ashley (SBA); MILLER, Glenn (OEMS)

All Appointments Unanimously Approved

Requests are made by the School of Behavior Analysis and Department of Ocean Engineering and Marine Sciences to appoint the above listed faculty members at the Master’s level of Graduate Faculty for service on master and doctoral student committees.

A question was raised regarding if there was a required waiting period for new faculty before they could be nominated to graduate faculty. Dr. Bonhomme said Graduate Policy 4.1 Graduate Faculty did not mention a waiting period before a new faculty member could be nominated.

Dr. Edwards addressed each nomination individually, because they were first time or new graduate faculty appointment requests.

Dr. Edwards opened discussion for Dr. Kaitlynn Gokey’s nomination. Because no questions were raised, on a motion by Dr. Wilder and a second by Dr. Du, the request made by the School of Behavior Analysis to appoint Dr. Kaitlynn Gokey at the Master’s level of Graduate Faculty for service on master and doctoral student committees was unanimously approved.

Dr. Edwards opened discussion for Dr. Ashley Lugo-King’s nomination. Because no questions were raised, on a motion by Dr. Wilder and a second by Dr. Subramanian, the request made by the School of Behavior Analysis to appoint Dr. Ashley Lugo-King at the Master’s level of Graduate Faculty for service on master and doctoral student committees was unanimously approved.

Dr. Edwards opened discussion for Dr. Glenn Miller’s nomination. Because no questions were raised, on a motion by Dr. Follette and a second by Dr. Bostater, the request made by the Department of Ocean Engineering and Marine Sciences to appoint Dr. Glenn Miller at the Master’s level of Graduate Faculty for service on master and doctoral student committees was unanimously approved.
6) CHANGING REQUIREMENTS FOR A COURSE – BEH 5261 Concentrated Supervised Fieldwork I, BEH 5403 Training and Development, and BEH 5901 Graduate Research in Behavior Analysis

Unanimously Approved

Request is made by the School of Behavior Analysis to change course requirements for BEH 5261 Concentrated Supervised Fieldwork I, BEH 5403 Training and Development, and BEH 5901 Graduate Research in Behavior Analysis by removing pre-requisites and co-requisites.

The request was to remove BEH 5011 Foundations, Concepts and Principles of Behavior Analysis and BEH 5041 Introduction to Concepts and Principles of Behavior Analysis as pre-requisites and co-requisites for courses BEH 5261 Concentrated Supervised Fieldwork I, BEH 5403 Training and Development, and BEH 5901 Graduate Research in Behavior Analysis because they are no longer needed.

Dr. Wilder added that the field of Behavior Analysis updates its requirements every five years and because of the latest update, these course requirements are no longer needed due to this change.

On a motion by Dr. Wilder and a second by Dr. Perez, the request made by School of Behavior Analysis to remove BEH 5011 Foundations, Concepts and Principles of Behavior Analysis and BEH 5041 Introduction to Concepts and Principles of Behavior Analysis as pre-requisites and co-requisites for courses BEH 5261 Concentrated Supervised Fieldwork I, BEH 5403 Training and Development, and BEH 5901 Graduate Research in Behavior Analysis was unanimously approved.

7) CHANGING REQUIREMENTS FOR A COURSE – BEH 5262 Concentrated Supervised Fieldwork 2 and BEH 5263 Concentrated Supervised Fieldwork 3

Unanimously Approved

Request is made by the School of Behavior Analysis to change course requirements for BEH 5262 Concentrated Supervised Fieldwork 2 and BEH 5263 Concentrated Supervised Fieldwork 3 by removing pre-requisites and co-requisites.

The request was to remove BEH 5011 Foundations, Concepts and Principles of Behavior Analysis, BEH 5041 Introduction to Concepts and Principles of Behavior Analysis, and BEH 5107 Advanced Concepts and Principles of Behavior Analysis as pre-requisites and co-requisites for courses BEH 5262 Concentrated Supervised Fieldwork 2 and BEH 5263 Concentrated Supervised Fieldwork 3 because they are no longer needed.

As previously mentioned, Dr. Wilder said due to the updates in the field of Behavior Analysis, these course requirements are no longer needed due to this change.

On a motion by Dr. Wilder and a second by Dr. Bostater, the request made by School of Behavior Analysis to remove BEH 5011 Foundations, Concepts and Principles of Behavior Analysis, BEH 5041 Introduction to Concepts and Principles of Behavior Analysis, and BEH
5107 Advanced Concepts and Principles of Behavior Analysis as pre-requisites and co-requisites for courses BEH 5262 Concentrated Supervised Fieldwork 2 and BEH 5263 Concentrated Supervised Fieldwork 3 was unanimously approved.

8) CHANGING REQUIREMENTS FOR A COURSE – MAR 5991 Biological Research Seminar

Unanimously Approved

Request is made by the Department of Ocean Engineering and Marine Sciences to change course requirements for MAR 5991 Biological Research Seminar by reducing the credit hours from 1 to 0.

Dr. Edwards said this request is a step toward aligning all the programs within the OEMS department. This course is used by graduating research-MS and PhD students to present their work. The other programs within the OEMS department have this as a 0-credit hour requirement.

On a motion by Dr. Bostater and a second by Dr. Allen, the request made by the Department of Ocean Engineering and Marine Sciences to change course requirements for MAR 5991 Biological Research Seminar by reducing the credit hours from 1 to 0 was unanimously approved.

9) REMARKS FROM THE FLOOR

Dr. Bonhomme said that Office of Graduate Programs is collaborating with the Evans Library to think through on how to update the Thesis and Manual and Style Guide. He said that there is a thesis template already available for students to use.

10) ANNOUNCEMENTS

Dr. Edwards announced that the next Graduate Council meeting is October 15, 2020, and the submission deadline for materials is October 1, 2020.

With no further business, the meeting adjourned at 1:36 p.m.

Raymond Bonhomme, Ed.D.
Associate Vice President of Graduate Programs