MINUTES
Graduate Council
February 15, 2018

Present: Ex officio: M. Gallo (Chair)

Guests: A. Aldrin, K. Johnson, C. Johnston, B. Kaplinger

The meeting was called to order at 1:02 p.m.

1) CALL TO ORDER – Dr. Michael Gallo

Dr. Gallo announced that he would be working from a restructured agenda, Dr. Archambault was present in a non-voting capacity (Department of Mechanical and Aerospace Engineering), and that Dr. Nick Daher was present via telephone.

2) MINUTES OF THE JANUARY 2018 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the January 18, 2018 meeting were unanimously approved on a motion by Dr. Hamed and a second by Dr. Bostater.

3) INFORMATION ITEM – Final Program Examination Information

Request is made by Office of the Registrar to update Graduate Council regarding final program examination information.

Dr. Gallo said this item is a follow-up from last month’s meeting about final program examination (FPE) courses. He advised that the three-letter prefixes for spring 2018 FPE courses were listed on the restructured agenda.

Caroline Johnston, Acting Registrar, reported that courses were added to the audit history for instances of multiple attempts, i.e. 0003, 0004. She said that grades (S or U) can be input throughout the entire term, as long as grades are submitted by the final grade deadline. She advised that because there is no mechanism in Banner to restrict courses by GPA, the Registrar’s Office ran a report last week to identify students who registered for the FPE course with less than the requisite minimum overall 3.0 GPA. She notified the four students and their academic units that they have been dropped from the spring 2018 FPE course. Beginning fall 2018, course prefixes will be adjusted to correspond with the College of Engineering and Science unification. New prefixes such as MEE (Mechanical Engineering), AEE (Aerospace Engineering), and FTE (Flight Test Engineering) have been created, while other
prefixes, such as MAE (Mechanical and Aerospace Engineering), have been retired.

In response to questions Ms. Johnston responded that the instructor of record is usually the department head but can be another faculty member, students can register for the FPE course at any time during the term, and that the exam fee need only be paid once per semester. Dr. Layne added that per Graduate Policy 1.6.4 students not registered for any other course during the term of their final program exam must pay an exam fee (as they have done in the past).

4) **GRADUATE FACULTY APPOINTMENT – KASDAGLIS, Nicholas**

   **Unanimously Approved**

   Request is made by School of Human-Centered Design, Innovation, and Art to appoint Dr. Nicholas Kasdaglis to the Master’s level of Graduate Faculty.

   Consistent with Graduate Council’s practice with respect to graduate faculty appointments for adjunct faculty and faculty external to the university, the request was made to appoint Dr. Kasdaglis at the master’s level.

   On a motion by Dr. Hamed and a second by Dr. Carstens, the request made by School of Human-Centered Design, Innovation, and Art to appoint Dr. Nicholas Kasdaglis to the Master’s level of Graduate Faculty was unanimously approved.

5) **CHANGING REQUIREMENTS FOR A COURSE – PSY 6550 Marital and Sex Therapy**

   **Unanimously Approved**

   Request is made by the School of Psychology to change name of PSY 6550 *Marital and Sex Therapy* and to change course restriction by removing course prerequisite PSY 5556.

   Dr. Gallo said the request was twofold. The first part was to change name of PSY 6550 from *Marital and Sex Therapy* to *Couples and Sex Therapy*. The second part was to change course restrictions for PSY 6550 by removing one of the current course prerequisites, PSY 5556. The second current prerequisite, PSY 5595, will remain.

   On a motion by Dr. Hamed and a second by Dr. Bostater, the request made by School of Psychology to change name of PSY 6550 *Marital and Sex Therapy* and to change course restriction by removing course prerequisite PSY 5556 was unanimously approved.

6) **CHANGING GRADUATION REQUIREMENTS –MS Degree Program in Conservation Technology**

   **Unanimously Approved**

   Request is made by the Department of Biological Sciences to change graduation requirements for its MS program in Conservation Technology by changing course options and adding the 0-credit hour Biology Seminar.

   Dr. Gallo said the request was to restructure requirements of the MS degree program in Conservation Technology. The revised curriculum involved eliminating seven courses no longer being offered, adding additional flexibility to the curriculum and adding the required
0-credit course Biology Seminar.

He asked Council noted that the catalog year will be 2019–2020, not 2018–19 and that the program requirements would include a notation “A maximum of two classes at the 4000-level can be taken as a graduate student and used toward a graduate degree provided that graduate-level rigor is documented.” Dr. Aronson approved this modified statement.

Questions were raised about the type of technology associated with the degree programs. Dr. Carroll said students used GIS. He added that two of the faculty members who taught the courses have left and the other has retired. Dr. Gallo stated that most of the seven courses have been deactivated. Dr. Edwards said COM 5510 Covering Science and Technology is offered and that course might be something to consider. Dr. Carroll said he would let the department know.

On a motion by Dr. Carroll and a second by Dr. Hamed, the request made by the Department of Biological Sciences to change graduation requirements for its MS program in Conservation Technology was unanimously approved.

7) **ADDING A NEW MAJOR – Graduate Certificate in Commercial Space Systems**

Both Items Unanimously Approved

Request is made by Department of Engineering Systems to add Graduate Certificate in Commercial Space Systems, which includes four new graduate courses: ENM 5201 Space Technology and Systems, HUM 5131 Global Space Policy and Law, BUS 5027 Global Commercial Space Programs, and BUS 5025 Technological Entrepreneurship.

Dr. Gallo said this new certificate program would be comprised of four new graduate courses. As a result, the new courses were discussed first.

He noted the academic year to be added would be fall 2019 and not fall 2018 as given on the administrative forms and the three-letter prefix for COM 5131 has been changed to HUM with approval of Dr. Bob Taylor and Dr. Mary Beth Kenkel. Similarly the three-letter prefix for MGT 5025 has been changed to BUS. Dr. Gallo announced as a point of information, the HUM course will be the first graduate-level humanities course at FIT. As a reminder, Dr. Gallo quoted, in part, Graduate Policy 4.1.4 Instructors of Graduate Courses, “Each faculty member teaching courses at the graduate level must hold the terminal degree, usually the earned doctorate, in the teaching discipline or related discipline. Others, such as adjunct faculty, visiting faculty or faculty without a terminal degree, may be authorized to teach on the recommendation of the academic unit head and approval of the dean of the appropriate college prior to the start of classes they are to teach.” Dr. Gallo presented the four courses collectively for a vote.

On a motion by Dr. Hamed and a second by Dr. E. Perez, the request made by Department of Engineering Systems to add four new graduate courses: ENM 5201 Space Technology and Systems, HUM 5131 Global Space Policy and Law, BUS 5027 Global Commercial Space Programs, and BUS 5025 Technological Entrepreneurship as part of the proposed Graduate Certificate in Commercial Space Systems was unanimously approved.

Dr. Gallo introduced the new graduate certificate program request and noted the academic year to be initiated as fall 2018 will be changed to fall 2019 because the 2018-2019 catalog submission deadline was the January 2018 meeting of Graduate Council. He advised that Dr. Baloga’s signature as Chief Academic Officer (CAO) indicates to Council that the proposed
graduate certificate program is compliant with the CAO Approval Process as given in the New Program Processes and Guidelines.

On a motion by Dr. Hamed and a second by Dr. Bashur, the request made by Department of Engineering Systems to add Graduate Certificate in Commercial Space Systems, was unanimously approved.

8) **ADDING A NEW MAJOR – MS degree program in Oceanography**

    **Unanimously Approved**

Request is made by Department of Ocean Engineering and Marine Sciences to add MS degree program in Oceanography to replace five existing MS degree programs: Oceanography – Biological Oceanography (8081), Oceanography – Chemical Oceanography (8082), Oceanography – Coastal Zone Management (8087), Oceanography – Geological Oceanography (8088), and Oceanography – Physical Oceanography (8083).

Dr. Gallo introduced the requested new MS degree program in Oceanography. He asked Council to note the proposed new master’s degree program would replace five current MS degree programs and Dr. Baloga’s office is handling the closing out of these five current programs per SACSCOC guidelines. He advised that Dr. Baloga signed the adding a new major form on February 5, 2018, which indicates to Council that the proposed master’s degree program was compliant with the CAO Approval Process as given in the New Program Processes and Guidelines. The proposed program will be comprised of all existing courses.

A question was raised about why the majors were being closed. Dr. Johnson said at other universities it is common to have just one Oceanography degree and this is more practical for our programs. Students will still be able to get the specialized courses.

On a motion by Dr. Carroll and a second by Dr. Bostater, the request made by Department of Ocean Engineering and Marine Sciences to add the MS degree program in Oceanography to replace five existing MS degree programs: Oceanography – Biological Oceanography (8081), Oceanography – Chemical Oceanography (8082), Oceanography – Coastal Zone Management (8087), Oceanography – Geological Oceanography (8088), and Oceanography – Physical Oceanography (8083) was unanimously approved.

9) **ANNOUNCEMENTS**

Dr. Gallo announced that the next Graduate Council meeting is March 22, 2018, and the submission deadline for materials is just before spring break, March 1, 2018.

With no further business, the meeting adjourned at 1:31 p.m.

Rosemary G. Layne, Ed.D.
Director of Graduate Programs