MINUTES
GRADUATE COUNCIL
NOVEMBER 19, 2020

Present: Ex officio: R. Bonhomme, H. Edwards


Guests: K. Almasi, G. Burns, C. Johnston, B. Neff, M. Ruane, R. Sippel

The meeting was called to order at 1:02 p.m. (via zoom)

(1) CALL TO ORDER – Dr. Heidi Edwards

Dr. Edwards welcomed everyone to the Graduate Council meeting. All members are present.

(2) ADDRESS COUNCIL MEMBERS – Dr. Raymond Bonhomme

Dr. Carvalho is creating a charter for each of the academic committees including the Graduate Council. Included in the charter is the Graduate Council will be making recommendations to the provost for approval. The voting membership does not change; nominations for membership on the Graduate Council will be initiated by the academic unit head through the dean to the provost for approval. The following positions will be added as ex officio non-voting members: provost, Director of Academic Program Assessment and accreditation liaison.

As a result of these changes, there may be changes in Graduate Policies beyond the change in ex officio members. Dr. Bonhomme will look at the policies and ask for input from the Graduate Council members if they notice policies that need changing.

The provost is in the process of creating two new policies: (1) program closure process; and (2) new program process.

Drs. Bonhomme and Edwards had an informal discussion with the members of the Standards Committee on graduate transfer credits from other institutions. The current policy is a maximum of twelve (12) graduate transfer credits. When the Graduate Council approved changes to the “double dipping” hours from a maximum of fifteen (15) graduate credit hours to nine (9) graduate credit hours, the question was asked if we should change the graduate transfer credit hours. In the informal discussion with Standards Committee members all agreed the graduate transfer credit policy should remain the same. The members of the Graduate Council agreed.

Dr. Bonhomme sent out an information item on dropping the GRE/GMAT as a requirement for the next academic year.
(3) **MINUTES OF THE SEPTEMBER 2020 GRADUATE COUNCIL MEETING**

**Minutes Unanimously Approved**

The minutes of the September 17, 2020, meeting were unanimously approved on a motion by Dr. Bleakley and a second by Dr. Perez.

(4) **CHANGING PREFIX AND COURSE NUMBERS—BISK COLLEGE OF BUSINESS**

**Unanimously Approved and Recommends Approval by the Provost**

A request is made by the Bisk College of Business to change the MGT prefix to the BUS prefix for the following DBA courses to align the course offerings with the Bisk College of Business. The course syllabi, course names, course objectives, and all other DBA course components/content will not be changed. The courses are: MGT 6000 to BUS 6030 Doctor of Business Administration Introduction and Orientation; MGT 6001 to BUS 6031 Issues in Strategic Management; MGT 6002 to BUS 6032 Organizational Behavior, Ethics and Leadership in Business Management; MGT 6003 to BUS 6033 Advanced Study of Human Resources in Modern Business Enterprises; MGT 6004 to BUS 6034 Advanced Study in Innovation and Leadership; MGT 6006 to BUS 6036 Advanced Study in International Business; MGT 6007 to BUS 6037 Advanced Study in Financial Business Analysis; MGT 6990 to BUS 6990 Research Methods 1; MGT 6991 to BUS 6991 Research Methods 2; MGT 6992 to BUS 6992 Special Topics Seminar; and MGT 6993 to BUS 6993 Introduction to Doctoral Writing and Business Research Methods.

On a motion by Dr. Bostater and a second made by Dr. Carstens, the request made by the Bisk College of Business was unanimously approved and recommends approval by the Provost.

(5) **REACTIVATING A COURSE—BISK COLLEGE OF BUSINESS**

**Unanimously Approved and Recommends Approval by the Provost**

A request is made by the Bisk College of Business to reactivate course BUS 6999 Dissertation. The course syllabus, course name, course objectives, and all other course components/content will not be changed.

On a motion by Dr. Wilder and a second made by Dr. Bostater, the request made by the Bisk College of Business was unanimously approved and recommends approval by the Provost.
(6) **ADDING NEW COURSES—SCHOOL OF BEHAVIOR ANALYSIS**

*Unanimously Approved and Recommends Approval by the Provost*

A request is made by the School of Behavior Analysis to change course numbers for the Master of Arts in Behavior Analysis Practice to streamline and automate the student online registration process. The courses are: BEH 5060a to BEH 5060 Applied Experience in Behavior Analysis 1; BEH 5060b to BEH 5061 Applied Experience in Behavior Analysis 2; BEH 5060c to BEH 5062 Applied Experience in Behavior Analysis 3; BEH 5060d to BEH 5063 Applied Experience in Behavior Analysis 4; BEH 5060e to BEH 5064 Applied Experience in Behavior Analysis 5; and BEH 5060f to BEH 5065 Applied Experience in Behavior Analysis 6.

On a motion by Dr. Wilder and a second made by Dr. Follette, the request made by the School of Behavior Analysis was unanimously approved and recommends approval by the Provost.

(7) **ADDING A NEW COURSE—COLLEGE OF AERONAUTICS**

*Unanimously Approved and Recommends Approval by the Provost*

A request is made by the College of Aeronautics to add a new course AVT 5201 The Urban Air Mobility Ecosystem

On a motion by Dr. Carstens and a second made by Dr. Bostater, the request made by the College of Aeronautics was unanimously approved and recommends approval by the Provost.

(8) **ADDING A NEW COURSE—SCHOOL OF BEHAVIORAL ANALYSIS**

*Unanimously Approved and Recommends Approval by the Provost*

A request is made by the School of Behavior Analysis to add a new course BEH 6306 Advanced Special Topics in Behavior Analysis. This course is approved by the faculty based on a recommendation made during a recent site visit from the accrediting agency for the program, the Association for Behavior Analysis, International.

On a motion by Dr. Peverati and a second made by Dr. Carstens, the request made by the School of Behavior Analysis was unanimously approved and recommends approval by the Provost.
CHANGING GRADUATION REQUIREMENTS—SCHOOL OF BEHAVIORAL ANALYSIS

Unanimously Approved and Recommends Approval by the Provost

A request is made by the School of Behavior Analysis to change the current number of credits required for the Ph.D. degree in Behavior Analysis (9147) from 87 to 92. This program change is approved by the faculty based on a recommendation made during a recent site visit from the accrediting agency for the program, the Association for Behavior Analysis, International.

On a motion by Dr. Bostater and a second made by Dr. Perez, the request made by the School of Behavior Analysis was unanimously approved and recommends approval by the Provost.

ADDING A NEW COURSE—COLLEGE OF ENGINEERING AND SCIENCE

Unanimously Approved and Recommends Approval by the Provost

A request is made by the Department of Aerospace, Physics, and Space Sciences to add a new course FTE 5708 Unmanned Aircraft Systems Flight Test which will be cross-listed with AEE 4708 Unmanned Aircraft Systems Design.

On a motion by Dr. Subramanian and a second made by Dr. Bostater, the request made by the Department of Aerospace, Physics, and Space Sciences was unanimously approved and recommends approval by the Provost.

ADDING A NEW COURSE—COLLEGE OF ENGINEERING AND SCIENCE

Unanimously Approved and Recommends Approval by the Provost

A request is made by the Department of Ocean Engineering and Marine Sciences to add a new course ENS 5011 Water Quality Techniques, which will be cross-listed with ENS 4011 Water Quality Techniques.

On a motion by Dr. Peverati and a second made by Dr. Perez, the request made by the Department of Ocean Engineering and Marine Sciences was unanimously approved and recommends approval by the Provost.
(12) **ADDING A NEW COURSE—COLLEGE OF ENGINEERING AND SCIENCE**

Unanimously Approved and Recommends Approval by the Provost

A request is made by the Department of Ocean Engineering and Marine Sciences to add a new course ENS 5012 Estuarine Ecology, which will be cross-listed with ENS 4012 Estuarine Ecology.

On a motion by Dr. Perez and a second made by Dr. Bostater, the request made by the Department of Ocean Engineering and Marine Sciences was unanimously approved and recommends approval by the Provost.

(13) **ADDING A NEW COURSE—COLLEGE OF ENGINEERING AND SCIENCE**

Unanimously Approved and Recommends Approval by the Provost

A request is made by the Department of Ocean Engineering and Marine Sciences to add a new course OCN 5013 Ocean Biology for Engineers, which will be cross-listed with OCN 4013 Ocean Biology for Engineers.

On a motion by Dr. Du and a second made by Dr. Peverati, the request made by the Department of Ocean Engineering and Marine Sciences was unanimously approved and recommends approval by the Provost.

(14) **CHANGING REQUIREMENTS FOR A COURSE—COLLEGE OF PSYCHOLOGY AND LIBERAL ARTS**

Unanimously Approved and Recommends Approval by the Provost

A request is made by the Department of Career Services to change course requirements for CWE 5000 Graduate Cooperative Education by changing the course title from Graduate Cooperative Education to Graduate Co-op/Internship Experience and by adding a more detailed course description that would include the approvals required to register for the course.

On a motion by Dr. Carstens and a second made by Dr. Perez, the request made by the Department of Career Services was unanimously approved and recommends approval by the Provost.
(15) **ANNOUNCEMENTS**

Dr. Bonhomme announced the deadline for all changes to the 2021-22 catalog is the next Graduate Council meeting, January 28, 2021, and the submission deadline for the material is January 14, 2021.

With no further business, the meeting was adjourned at 1:32 p.m.

Dr. Carvalho has approved all recommendations made by the Graduate Council.

Raymond F. Bonhomme  
Associate Vice President of Graduate Programs