



## ICUBA Benefits MasterCard

### How to add dependents and request additional cards

1. Login to the Ameriflex Portal at <https://participant.myameriflex.com/#/login>
2. Enter your username and password
3. If you are a new user, click the link labeled “[New User Registration](#)”
4. If you forgot your password, click the link labeled “[Forgot Your Password?](#)”

*ICUBA Portal Single Sign-On will be available beginning April 1<sup>st</sup> at <http://icubabenefits.org>*

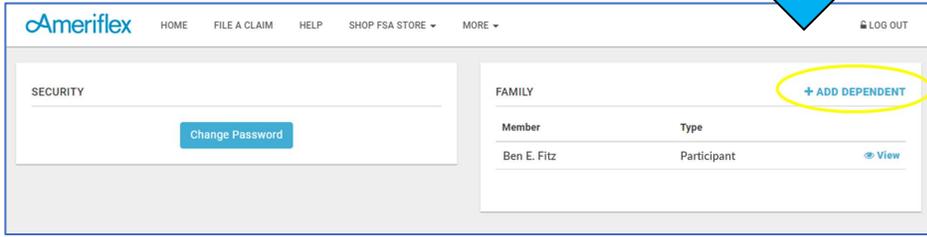
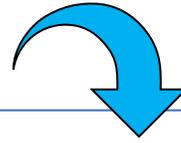
5. From the home screen, click the drop-down link labeled “**More**”

6. From the drop-down list, select **PROFILE**





7. Click the **ADD A DEPENDENT** link in the **FAMILY** box

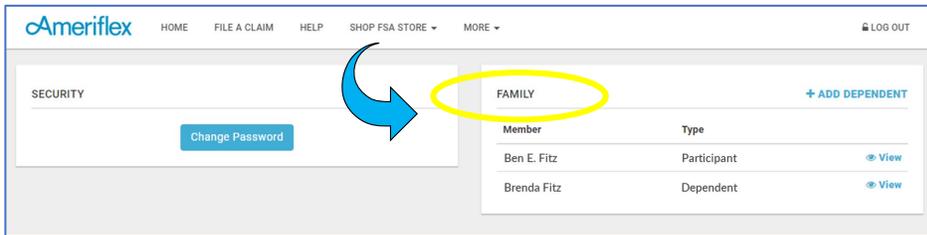


8. In the next screen provide Dependent details and click the Add Dependent button.

The screenshot shows the 'Add Dependent' form. It has fields for First Name, Last Name, SSN, Birth Date, Gender, and Dependent Type. The Birth Date field is circled in yellow. Below the form are two buttons: 'Add Dependent' (green) and 'Cancel' (red).

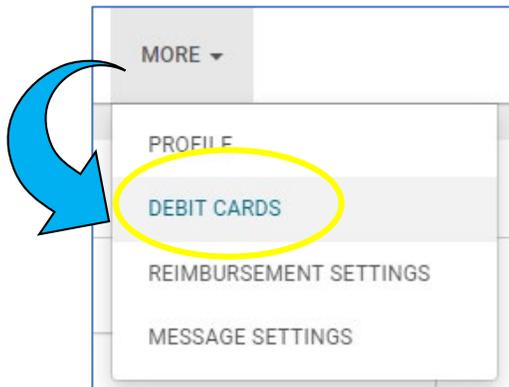
*Date of birth is required when requesting cards for eligible dependents over 18 years of age.*

9. Your dependent will now be displayed in the **FAMILY BOX** under your name



10. The following steps outline the process for requesting an additional card for eligible dependents over the age of 18.

Click on the drop-down link labeled **"More,"** then click **DEBIT CARDS**





11. Select your family member from the drop-down, and click the button to order and send a card to your newly added dependent

For Family Member:

Brenda Fitz



Report Card as Lost or Stolen and Issue Replacement

View PIN

The MyAmeriflex Debit Mastercard® is issued by The Bancorp Bank, Member FDIC, pursuant to license by Mastercard International Incorporated. Mastercard is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

