Benefits - View

Overview
Benefits, Dependents, and Beneficiaries will be setup, elected, and tracked in Workday.

Benefits View
1. Select the Benefits Application from Home Page
2. Select the desired link to view (or change information), current Employee cost displays

3. Select Benefit Elections to view current elections
   a. Each Benefit will display on a separate line
   b. Coverage column will indicate what coverage has been elected
   c. Dependents columns will display covered dependents
   d. Employee and Employer cost per biweekly pay period will display
      i. These rates are based on 26 pay periods, the conversion to 20-pay elections happens in payroll