

Administrative and Academic Support Assessment Committee (AASAC)

Agenda

02.17.2022

1. Roundtable – Updates from units
 - a. Each ASSAC member updates from their Divisional Committees
 - i. How's assessment going in your area?
 - ii. Steps to ensure assessments are being completed
 - iii. How will you integrate departmental assessment into you divisional planning and budgeting this year?
 - b. Questions, concerns, or assistance needed?
2. Refresher and Updates since last meeting
 - a. Reminder of committee role and the assessment cycle
 - b. Reminder satisfaction survey
 - c. Reminders non-campus populations
3. Resources
 - a. Feedback on training
 - b. How to prepare an assessment report & how to use Weave
4. Next steps
 - a. Assessment Reports Due June 1st
 - b. DRC Divisional Summaries Due June 30th
 - c. AASAC End of Year Review July 15th
5. Other Business?
6. Questions
7. Next meetings
 - a. Do we need a May meeting?
 - b. July 15th for End of Year Review
 - i. Review Divisional Summaries
 - ii. Discuss how assessment is being used for improvement divisionally
 - iii. Discuss how division level findings are informing university level planning and resource allocation
 - iv. Recommendations regarding the assessment process