

# Administrative and Academic Support Assessment Committee (AASAC)

## Agenda

05.11.2021

1. Welcome, Why, & Introductions
2. Review Committee Charge & Membership
3. Assessment plan requirements & Timeline
  - a. FYI – University-wide satisfaction survey
  - b. FYI – Survey Scheduling Process Meeting
4. Next steps for Committee Members
  - a. Appoint an AASAC delegate (if you choose)
  - b. Establish your “division” review committees & schedule first meeting
  - c. Identify & submit your department coordinators
  - d. Begin working on department level assessment plans (Due 7/1)
  - e. Plans in effect for AY21-22
5. Resources
  - a. Assessment concepts training (5/26 @10am and 5/27 @1pm) (Matt & I)
  - b. Weave training (June 9<sup>th</sup> @ 2pm and June 15<sup>th</sup> @ 10am) (CJ)
  - c. Websites
    - i. <https://www.fit.edu/institutional-research/>
    - ii. <https://www.fit.edu/aasac/>
  - d. Invite us!
6. Next meetings
  - a. June – Agenda – Follow-up and check in on progress
  - b. Post-July 1 – Review and discuss plans
  - c. Twice a semester moving forward