Orientation Diplomat Leader Application

A Diplomat is an undergraduate or graduate student who assists the Associate Director of New Student and Family Orientation and Panther Prep Leader(s) in facilitating the Fall Orientation Program and all International Student programming during Orientation Week in conjunction with ISSS.

Requirements:

- Undergraduate or Graduate International Student
- 2.50 Cumulative GPA or higher
- Presentation experience
- Proven leadership skills
- Attend Orientation Team Meetings in the Spring Semester

Duties:

- Assist with implementation of the fall Orientation program
- Assist with emailing, phone calls, and pre-program tasks as needed
- Respond to student and family questions
- Assist in fall orientation publicity
- Attend monthly meetings with Associate Director of New Student and Family Orientation, Panther Prep Leader(s) and other Diplomats in the Spring
- Other duties as assigned

Program Duties:

- Facilitate team-building activities
- Serve as role models for other team members
- Motivate leaders and students to stay involved in programs occurring throughout the week of training and orientation
- Assist with making sure that facilities are ready for events and provide the speaker/entertainer with any special needs for the program, i.e. water, soda, meals etc.

Compensation:

- $100 Orientation Scholarship paid after Orientation is complete
- 100 hours of Campus Service
- All staff t-shirts and new student giveaways
- Meal points during Orientation week
- Orientation staff team building exercise during spring semester and during summer training
- Leadership Development
- A fun time welcoming the new Florida Tech students
First Year Experience
Orientation Diplomat Leader Application

NAME:
________________________________________________________________________
________________________________________________________________________

Current Mailing Address: _____________________________________________________________________________
City: ________________________________________  State: ____________________  Zip: ____________________________
Hometown: ______________________________________  Phone: ____________________________

What is your cumulative GPA? ____________________________  Class Rank (FR, SO, JR, SR): ____________________________
Major/Department: ______________________________________  Expected Graduation Date: ____________________________

Have you ever been hired as a Panther Prep Leader or Diplomat? ____________________________

Languages Spoken: ______________________________________
Have you ever applied to be a Resident Assistant before? If so, when? ____________________________

How did you hear about this position?

Past Employment

Please list Florida Tech employment first, if applicable, then other employment from most recent to least.

Department: __________________________  Supervisor (Name/Contact): __________________________
Dates of Employment: _____________________________________________________________________________
Job Responsibilities: _____________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________

Department: __________________________  Supervisor (Name/Contact): __________________________
Dates of Employment: _____________________________________________________________________________
Job Responsibilities: _____________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
Past/Current Leadership

Organization: ___________________________________________________
Position(s) Held: ________________________________________________________________________________
Years Involved: ___________ ______________________________________________________________________
Responsibilities/Contributions: ________________________________________________________________________________

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Position(s) Held: ________________________________________________________________________________
Years Involved: ______________________________________________________________________
Responsibilities/Contributions: ________________________________________________________________________________

**Please use back of sheet if additional space is needed**

Questions

Please answer the following questions: (Please attach a separate piece of paper if you need more space)

1. Why do you want to become a Diplomat? What characteristics do you think are important for being a Diplomat?
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

2. In what ways have you become involved at FIT and how has that influenced your university experience?
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

3. What would you change about your Orientation week? Why?
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__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

4. Is there anything further that you think is important for us to know about you?
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
References/Recommendations

Please list two references, must be faculty or staff (no fellow students):

1. ____________________________________________________________
   Name ___________________________ Phone # ________________

2. ____________________________________________________________
   Name ___________________________ Phone # ________________

If possible, please write (below) one staff member from the Orientation Program/FYE Office who you believe can attest to your character and potential to be a Panther Prep Leader.

You will be asked to sign-up for a group interview date upon submitting your application.

Please submit completed applications to the Office of First year Experience (Wood Hall, near the tennis courts).

Application Deadline is January 25, 2019 by 5:00pm.

Please direct all questions to Orientation Staff at Orientation@fit.edu or 674-8747.