



## **ORIENTATION DIPLOMAT LEADER APPLICATION**

**A DIPLOMAT IS AN UNDERGRADUATE OR GRADUATE STUDENT WHO ASSISTS THE ASSOCIATE DIRECTOR OF NEW STUDENT AND FAMILY ORIENTATION AND PANTHER PREP LEADER(S) IN FACILITATING THE FALL ORIENTATION PROGRAM AND ALL INTERNATIONAL STUDENT PROGRAMMING DURING ORIENTATION WEEK IN CONJUNCTION WITH ISSS.**

### **REQUIREMENTS:**

- Undergraduate or Graduate International Student
- 2.50 Cumulative GPA or higher
- Presentation experience
- Proven leadership skills
- Attend Orientation Team Meetings in the Spring Semester

### **DUTIES:**

- Assist with implementation of the fall Orientation program
- Assist with emailing, phone calls, and pre-program tasks as needed
- Respond to student and family questions
- Assist in fall orientation publicity
- Attend monthly meetings with Associate Director of New Student and Family Orientation, Panther Prep Leader(s) and other Diplomats in the Spring
- Other duties as assigned

### **Program Duties:**

- Facilitate team-building activities
- Serve as role models for other team members
- Motivate leaders and students to stay involved in programs occurring throughout the week of training and orientation
- Assist with making sure that facilities are ready for events and provide the speaker/entertainer with any special needs for the program, i.e. water, soda, meals etc.

### **Compensation:**

- \$100 Orientation Scholarship paid after Orientation is complete
- 100 hours of Campus Service
- All staff t-shirts and new student giveaways
- Meal points during Orientation week
- Orientation staff team building exercise during spring semester and during summer training
- Leadership Development
- A fun time welcoming the new Florida Tech students



**ORIENTATION**  
**FLORIDA TECH**

**2020**

**OFFICE OF STUDENT LIFE**  
**ORIENTATION DIPLOMAT LEADER APPLICATION**

NAME:

\_\_\_\_\_

Last	First	Middle Initial
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Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Hometown: \_\_\_\_\_ Phone: \_\_\_\_\_

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900#: \_\_\_\_\_ FIT E-mail: \_\_\_\_\_

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What is your cumulative GPA? \_\_\_\_\_ Class Rank (FR, SO, JR, SR): \_\_\_\_\_

Major/Department: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

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Have you ever been hired as a Panther Prep Leader or Diplomat? \_\_\_\_\_

Languages Spoken: \_\_\_\_\_

Have you ever *applied* to be a Resident Assistant before? If so, when? \_\_\_\_\_

How did you hear about this position? \_\_\_\_\_

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**Past Employment**

Please list Florida Tech employment first, if applicable, then other employment from most recent to least.

Department: \_\_\_\_\_ Supervisor (Name/Contact): \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Department: \_\_\_\_\_ Supervisor (Name/Contact): \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Past/Current Leadership**

Organization: \_\_\_\_\_  
Position(s) Held: \_\_\_\_\_  
Years Involved: \_\_\_\_\_  
Responsibilities/Contributions:  
\_\_\_\_\_  
\_\_\_\_\_

Organization: \_\_\_\_\_  
Position(s) Held: \_\_\_\_\_  
Years Involved: \_\_\_\_\_  
Responsibilities/Contributions:  
\_\_\_\_\_  
\_\_\_\_\_

*\*\*Please use back of sheet if additional space is needed\*\**

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**Questions**

Please answer the following questions: *(Please attach a separate piece of paper if you need more space)*

1. Why do you want to become a Diplomat? What characteristics do you think are important for being a Diplomat?

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. In what ways have you become involved at FIT and how has that influenced your university experience?

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\_\_\_\_\_  
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3. What would you change about your Orientation week? Why?

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\_\_\_\_\_  
\_\_\_\_\_

4. Is there anything further that you think is important for us to know about you?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### References/Recommendations

Please list two references, must be faculty or staff (*no fellow students*):

- 1. \_\_\_\_\_  
Name Phone #
  
- 2. \_\_\_\_\_  
Name Phone #

If possible, please write (below) one staff member from the Orientation Program/FYE Office who you believe can attest to your character and potential to be a Panther Prep Leader.

\_\_\_\_\_

**YOU WILL BE ASKED TO SIGN-UP FOR A GROUP INTERVIEW DATE AFTER SUBMITTING YOUR APPLICATION.**

**PLEASE SUBMIT *COMPLETED* APPLICATIONS TO THE OFFICE OF STUDENT LIFE IN THE SUB, 2<sup>ND</sup> FLOOR.**

**APPLICATION DEADLINE IS FRIDAY FEBRUARY 14, 2020 BY 5:00PM.**

**PLEASE DIRECT ALL QUESTIONS TO ORIENTATION STAFF AT [ORIENTATION@FIT.EDU](mailto:ORIENTATION@FIT.EDU) OR 32-674 -8080.**