



KEEP A COPY FOR YOUR RECORDS

DATE \_\_\_\_\_

CHANGE IN REGISTRATION STATUS

STUDENT INFORMATION: Florida Tech Online students should scan and email the form to their representative or fax the form to 800-576-8532. All other students may use the information at the bottom of the form or bring to the Registration Center.

MAJOR CODE \_\_\_\_\_ TERM \_\_\_\_\_ FLORIDA TECH EMAIL \_\_\_\_\_

NAME \_\_\_\_\_ STUDENT ID NO. \_\_\_\_\_
Last First Middle

I HAVE ATTENDED \_\_\_\_\_ WEEK(S) OF CLASSES. Student Signature/Date \_\_\_\_\_

- 1. I receive veterans education benefits.
2. I am an international student.
3. I am a student-athlete.

Financial aid may be affected if DROPPING BELOW full-time status (12 credits for undergraduate students and 9 credits for graduate students).

Submit form with appropriate signatures, directly to the Registration Center. Do not list individual course(s) if dropping all classes or withdrawing from the university. Please check plans to return or not. Select one option box (1, 2 or 3) below.

- 1. Drop me from all my classes.
2. I am not currently registered—withdraw me from the university.
3. Process course(s) listed below.

Table with columns: SELECT ONE ADD/DROP, CRN, PREFIX, COURSE NO., SEC, COURSE TITLE, CRS., INSTRUCTOR, SELECT ONE AUDIT/CEU

ANY LINE LISTED ABOVE THAT IS CROSSED OUT MUST BE INITIALED BY ADVISOR.

MY REASON FOR REQUESTING THIS CHANGE IS \_\_\_\_\_

Students are responsible for meeting all published prerequisite requirements for their registered courses to ensure they have the background necessary for successful performance.

ACADEMIC ADVISOR APPROVAL REQUIRED

Academic Advisor/Site Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_

ADDITIONAL SIGNATURES MAY BE REQUIRED

Academic Unit Head/Program Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

College Dean Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Account Management Signature \_\_\_\_\_ Date \_\_\_\_\_

Registrar Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY

Final grades will be: No Record W NA Tuition Credit (%) \_\_\_\_\_

Processed By \_\_\_\_\_ Date \_\_\_\_\_ SGASTDN: WS WR SFAREGS: ESTS Code \_\_\_\_\_ RSTS \_\_\_\_\_

Title IV Recipient? Yes No Financial Aid Initials/Date \_\_\_\_\_ Campus Services/Housing Initials/Date \_\_\_\_\_

FLORIDA'S STEM UNIVERSITY®

20220409a