



# REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION

The items listed below are designated as directory information under the provisions of the Family Educational Rights and Privacy Act of 1974, as Amended. These data elements about you may be released to any party for any purpose at the discretion of Florida Tech. However, **you have the right to withhold the disclosure of directory information.**

Please consider carefully the consequences of a decision by you to withhold any category of directory information. Should you decide to inform the institution not to release directory information, any future requests for such information from non-institutional persons or organizations will be refused except to: certain government agencies/officials, sponsoring organizations and selected university personnel on a need to know basis, who have defined legitimate educational interest in such records.

This request to withhold the following directory information will remain in effect until the student named below notifies the Office of the Registrar otherwise in writing: student's name, address, telephone number, date and place of birth, major field(s) of study, email address, participation in officially recognized activities and sports, weight and height of athletics team members, dates of attendance, part-time or full-time status, degrees and awards/honors received, dean's list and the most recent education institution attended other than Florida Tech.

**Yes, I choose to prevent disclosure of my directory information.**

Student name \_\_\_\_\_ Student ID no. \_\_\_\_\_  
Last First Middle

Student signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY  
Operator Initials \_\_\_\_\_ Date Processed \_\_\_\_\_