

Please provide the following information when requesting a new major or minor (program or option) to be added to the curriculum. Only new majors, minors and options are assigned a new code and print on the diploma. The code will be assigned by the Office of the Registrar and information emailed to all appropriate personnel.

College _____ Delivery mode(s) _____
(classroom, online)

Department _____ Campus/site(s) _____

Program to be added Major Minor Option for _____ (existing degree program)

NOTE: Only majors, minors and options receive new codes and print on the diploma; use Option for new program name to appear with existing degree name.

- | | | |
|--|--|--|
| <input type="checkbox"/> Associate of Arts (A.A.) | <input type="checkbox"/> Master of Education (M.Ed.) | <input type="checkbox"/> Doctor of Business Administration (DBA) |
| <input type="checkbox"/> Associate of Science (A.S.) | <input type="checkbox"/> Master of Public Administration (MPA) | <input type="checkbox"/> Doctor of Philosophy (Ph.D.) |
| <input type="checkbox"/> Bachelor of Arts (B.A.) | <input type="checkbox"/> Master of Science (M.S.) | <input type="checkbox"/> Doctor of Psychology (Psy.D.) |
| <input type="checkbox"/> Bachelor of Science (B.S.) | <input type="checkbox"/> Master of Science in Aviation (MSA) | <input type="checkbox"/> Graduate Certificate |
| <input type="checkbox"/> Master of Arts (M.A.) | <input type="checkbox"/> Educational Specialist (Ed.S.) | <input type="checkbox"/> Undergraduate Certificate |
| <input type="checkbox"/> Master of Business Administration (MBA) | <input type="checkbox"/> Doctor of Aviation (Av.D.) | |

Other addition to the curriculum note: Only majors, minors and options receive new codes and print on the diploma; use the Adding a New Concentration or Specialization form if the new program represents less than a full degree curriculum.

Program title (Restricted to 30 characters, including spaces) _____

Academic year to be initiated: Fall _____ Advisor for new program _____

New programs are available beginning with the fall term in which they appear in the University Catalog.

ROUTING APPROVALS: 1) Department head/program chair and college dean approve and sign form. **2)** The provost reviews and approves business plan of the program in terms of financial viability and impact on the university mission and signs form. **3)** Accreditation liaison reviews and signs the form. **4)** The director of APAC reviews the assessment plan for the program and signs form. **5)** Graduate Council or Undergraduate Curriculum Committee approves academics and signs form. **6)** The provost reviews and signs form then forwards to the Registrar's Office. **7)** Registrar's Office will send to SACSCOC for approval, if needed.

1) _____ Date
 Department head/program chair

 Date
 Dean or associate dean

2) _____ Date
 Provost

3) _____ Date
 Accreditation liaison*

4) _____ Date
 Director, APAC

5) _____ Date
 Chair, Graduate Council
 OR

 Date
 Chair, Undergraduate Curriculum Committee

6) _____ Date
 Provost

7) _____ Date
 SACSCOC approval, if needed

**Requests to add minor programs to the curriculum do not need accreditation liaison review.*

REGISTRAR'S USE ONLY

FSA ATLAS _____ SOAXREF _____ SMAPRLE _____

STVMAJR _____ SOACURR _____ Major code assigned _____

GWVSDAX _____ CIPC code _____ Operator initials/date _____