



ADDING A NEW CONCENTRATION OR SPECIALIZATION TO AN EXISTING MAJOR

Please provide the following information when requesting a new concentration or specialization to be added to an existing program. New majors, minors and options (print on the diploma) are requested through the Adding a New Major/Minor to the Curriculum form. The name of the concentration/specialization does not print on diploma. New concentrations or specializations will be available beginning with the fall term in which they appear in the University Catalog.

COLLEGE _____ DEPARTMENT _____

EXISTING PROGRAM NAME _____ MAJOR CODE _____

REQUEST TO ADD Concentration Specialization

NAME FOR NEW CONCENTRATION OR SPECIALIZATION Does not print on diploma _____

ACADEMIC YEAR TO BE INITIATED: FALL _____ ADVISOR FOR EXISTING PROGRAM _____

DESCRIPTION Include all text for catalog, complete list of courses required for the concentration/specialization, and any requirements or restrictions

Large empty box for description text.

APPROVALS: 1) Originator prepares and signs form. 2) Department head/major program chair or minor program chair approves and signs form. 3) Dean or Associate Dean reviews and signs form. 4) The director of APAC reviews assessment for the new concentration and signs form. 5) Graduate Council or Undergraduate Curriculum Committee approves academics and signs form and forwards to the Catalog & Curriculum Manager.

1) _____ Date
Originator
2) _____ Date
Department Head/Major Program Chair
Department Head/Minor Program Chair
3) _____ Date
Dean or Associate Dean
4) _____ Date
Director, APAC
5) _____ Date
Chair, Graduate Council
OR
Chair, Undergraduate Curriculum Committee

REGISTRAR'S USE ONLY
CAPP / Degree Evaluation Academic Year Yes No Update completed Date Initials
Catalog Management System Academic Year Yes No Update completed Date Initials

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