



CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR

The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

COLLEGE _____ DEPARTMENT _____

DEGREE LEVEL _____ PROGRAM TITLE _____

TO BE INITIATED WITH CATALOG YEAR 20____ /20 _____ CHANGE REQUESTED FOR major program minor program _____
Major/Minor Code

Program changes are effective beginning with the fall term in which they appear in the University Catalog.

Yes No Will this change impact the program's assessment process? If yes, attach a description of how the assessment will be impacted and the new process.

DESCRIPTION OF REQUESTED CHANGES Attach a more detailed description and any supporting documentation

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Catalog & Curriculum Manager.

Originator _____	Date	Chair, Graduate Council _____	Date
OR			
Department Head / Major Program Chair _____	Date	Chair, Undergraduate Curriculum Committee _____	Date
Department Head / Minor Program Chair _____	Date	Dean or Associate Dean _____	Date

REGISTRAR'S USE ONLY

CAPP / Degree Evaluation	Academic Year	<input type="checkbox"/> Yes <input type="checkbox"/> No	Update completed _____	Date	Initials _____
Catalog Management System	Academic Year	<input type="checkbox"/> Yes <input type="checkbox"/> No	Update completed _____	Date	Initials _____

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