



REQUEST TO CHANGE THE REQUIREMENTS FOR A COURSE

Any change, addition or removal of any restriction, or change in credit hours or availability for a course requires this form, accompanied by any supporting documentation, be completed and approved as indicated below.

COLLEGE _____ DEPARTMENT _____

REQUEST IS FOR CHANGE IN COURSE Prefix Number Course Title

TO BE INCLUDED IN 20 ____/20 ____ CATALOG
Course changes are effective beginning with the fall term in which they appear in the University Catalog.

IS REQUEST FOR A CHANGE IN THE NAME LISTED ABOVE? Yes No If yes, requested name _____

IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE? Yes No If yes, current credits _____ requested credits _____

IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE? Yes No If yes, please check all that apply:

- Form checkboxes for Add, Remove, Prerequisite, Corequisite, and Other Restrictions* with associated Yes/No options.

*Other restrictions may include changing the grade mode (P/F, S/U, A-F, CEU), deactivating a course already in the system, majors or class levels restricted from registration, or other restrictions. Please enter the complete prerequisite/restriction list as it should appear if this change is approved:

- Three Yes/No questions regarding program-level student learning outcomes, scholarly inquiry requirements, and existing programs.

APPROVALS: Once appropriate department approvals are completed, submit to the Office of Graduate Programs, or Undergraduate Curriculum Committee Chair for placement on agenda.

- Approval signature lines for Originator, Department Head/Program Chair, Dean or Associate Dean, Director, APAC, Chair, Graduate Council, and Chair, Undergraduate Curriculum Committee.

CATALOG & CURRICULUM MANAGER'S USE ONLY

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