

Please complete entire form making sure to affix all required signatures. Main campus students deliver or Fax completed form to the Registration Center; Florida Tech Online students must submit or Fax form to their Program Office (see contact information below).

The Program Office will forward completed form to the Office of Online Learning.

Student Information

Name _____ Student ID No. _____
Last First Middle

Current Mailing Address _____
Street/Apt. No.

_____ *City State ZIP*

Local Phone _____ Home Phone _____ Work Phone _____

I request approval to take the CLEP/DANTES examination during the specified term indicated below. I understand Florida Tech policy states: *Florida Tech expects students to take any CLEP/DANTES examinations before enrollment. Although a student may take these examinations while enrolled at Florida Tech, they may do so only with prior permission of their major department and college dean. Credit earned from these examinations are excluded from the three-course limit that applies to the study at another institution policy.* Students must take CLEP/DANTES examinations before their last term of enrollment. Contact the Office of the Registrar for further information.

Student Signature _____ Date _____

Requested Examination (Choose one)

College-Level Examination Program (CLEP) _____
Examination title and term examination is to be taken (i.e., Fall-1 2017 for online students; Fall 2017 for main campus students)

Defense Activity for Non-traditional Education Support (DANTES/DSST) _____
Examination title and term examination is to be taken (i.e., Fall-1 2017 for online students; Fall 2017 for main campus students)

- Examinations are not administered on the Florida Tech campus.
- Florida Tech grants academic credit for CLEP Subject Examinations only; the minimum score must be equal to or above the recommended percentile as published by the American Council on Education (ACE).
- Credit is only considered for DANTES Subject Standardized Tests (DSST) listed on an official DANTES transcript.
- Credit is awarded based on ACE recommendation and Florida Tech transfer credit policy.
- Required scores and Florida Tech equivalencies are disclosed online at: <http://www.fit.edu/ugrad/exams/>

Major Department Head _____ Date _____
Signature

Print Name _____

College Dean _____ Date _____
Signature

Print Name _____

Florida Institute of Technology ■ Office of the Registrar

150 West University Boulevard, Melbourne, FL 32901-6975 ■ Melbourne Campus Students: Submit to Registration Center or Fax to 321-674-7827
Florida Tech Online Students: Fax to 321-674-8216