

APPLICANT: Complete and mail this form directly to EACH college or university* you have attended. Please make certain that you include the appropriate transcript fee. This may prevent any delay in the processing of this transcript. (Reproduce this request form as needed.)

ADDRESSEE INSTITUTION: Please forward an official transcript of my record along with this form to **Florida Institute of Technology, Online Learning & Off-Campus Programs, 150 West University Boulevard, Bldg. 406, Melbourne, FL 32901-6975.**

Student ID Number _____ Date _____

Student Name _____
Last First Middle Maiden

Current Mailing Address _____

City _____ State _____ ZIP _____

Telephone _____ Date of Birth (Month/Year) _____

College or University Attended _____

Mailing Address _____

City _____ State _____ ZIP _____

Dates of Attendance _____ to _____
(Month/Year) (Month/Year)

Degree Conferred (if applicable)

Associate _____ Date _____

Baccalaureate _____ Date _____

Master's _____ Date _____

Doctorate _____ Date _____

Student Signature _____ Date _____

PLEASE NOTE: You must sign this request for your university to honor your transcript request.

**It is necessary for Florida Tech to receive transcripts from each college or university you have attended, despite the fact that courses taken at one university may be listed on the transcript of another university. Graduate Admissions Online Learning & Off-Campus programs will obtain transcripts for former Florida Tech students.*