REQUEST TO TAKE A GRADED COURSE AS PASS/NO CREDIT

STUDENT INFORMATION: Florida Tech Online students should scan and email the form to their representative. All other students email the form to registrar@fit.edu.

<table>
<thead>
<tr>
<th>MAJOR CODE</th>
<th>TERM</th>
<th>OFF-CAMPUS SITE</th>
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<tr>
<th>NAME</th>
<th>Last</th>
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<th>STUDENT ID NO.</th>
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Student Signature/Date

I hereby request approval to enroll in the following courses under the Pass/No Credit option. Pass/No Credit courses will appear on the transcript with a grade of P or NC. These grades do not count in the computation of my GPA. I understand my financial aid may be effected.

COURSES NOT LISTED BELOW WILL RECEIVE A LETTER GRADE (A-F).

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<tr>
<th>TERM DATES</th>
<th>CRN</th>
<th>PREFIX</th>
<th>COURSE NO.</th>
<th>SEC</th>
<th>COURSE TITLE</th>
<th>CRS</th>
<th>ORIGINAL GRADE (office use only)</th>
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Implications for students **READ CAREFULLY** Requests cannot be reversed.

- Students are responsible for ensuring that requesting the Pass/No Credit option will not negatively impact their graduation, athletics, scholarships or financial aid, and visa status (ISSS).
- Questions regarding financial aid, contact finaid@fit.edu.
- Pass/No Credit courses will appear on the transcript with a grade of P or NC. These grades do not count in the computation of the GPA. Only courses noted as P will receive credit.
- **Undergraduate (P/NC):** If the P/NC grade type is selected, a P will replace standard grades A through D. An NC will replace the standard grade of F.
- **Graduate (P/NC):** If the P/NC grade type is selected, a P will replace standard grades A-C. An NC will replace standard grades D and F.
- Courses with a grade of NC will need to be repeated.
- The P/NC grade type is not available for Incomplete (I) grades, courses that already have a P/F or S/U grading mode, or AVF courses.
- Graduating students must still meet the minimum GPA degree requirements to graduate:
  » 2.00 Cumulative GPA for Undergraduates
  » 3.00 Cumulative and Program GPA for Master’s
  » 3.00 Cumulative and 3.20 Program GPA for Ph.D.
- Once submitted, this can not be reversed.

REQUIRED SIGNATURES

Department Head/Program Chair/Site Director

Athletics Compliance Officer (if applicable)

International Student and Scholar Services (if applicable)

Date

FOR OFFICE USE ONLY

Processed by

Date

DENIED