



DATE _____

REQUEST TO TAKE A GRADED COURSE AS PASS/NO CREDIT

STUDENT INFORMATION: Florida Tech Online students should scan and email the form to their representative. All other students email the form to registrar@fit.edu.

MAJOR CODE _____ TERM _____ OFF-CAMPUS SITE _____

NAME _____ STUDENT ID NO. _____
Last First Middle

Student Signature/Date _____

I hereby request approval to enroll in the following courses under the Pass/No Credit option. Pass/No Credit courses will appear on the transcript with a grade of P or NC. These grades do not count in the computation of my GPA. I understand my financial aid may be effected.
COURSES NOT LISTED BELOW WILL RECEIVE A LETTER GRADE (A-F).

TERM DATES	CRN	PREFIX	COURSE NO.	SEC	COURSE TITLE	CRS	ORIGINAL GRADE (office use only)

Implications for students ****READ CAREFULLY**** Requests *cannot* be reversed.

- Students are responsible for ensuring that requesting the Pass/No Credit option will not negatively impact their graduation, athletics, scholarships or financial aid, and visa status (ISSS).
- Questions regarding financial aid, contact finaid@fit.edu.
- Pass/No Credit courses will appear on the transcript with a grade of P or NC. These grades do not count in the computation of the GPA. Only courses noted as P will receive credit.
- **Undergraduate (P/NC):** If the P/NC grade type is selected, a P will replace standard grades A through D. A NC will replace the standard grade of F.
- **Graduate (P/NC):** If the P/NC grade type is selected, a P will replace standard grades A-C. A NC will replace standard grades D and F.
- Courses with a grade of NC will need to be repeated.
- The P/NC grade type is not available for Incomplete (I) grades, courses that already have a P/F or S/U grading mode, or AVF courses.
- Graduating students must still meet the minimum GPA degree requirements to graduate:
 - » 2.00 Cumulative GPA for Undergraduates
 - » 3.00 Cumulative and Program GPA for Masters
 - » 3.00 Cumulative and 3.20 Program GPA for PhD
- Once submitted, this can not be reversed.

REQUIRED SIGNATURES

Department Head/Program Chair/Site Director _____ Date _____

Athletics Compliance Officer (if applicable) _____ Date _____

International Student and Scholar Services (if applicable) _____ Date _____

FOR OFFICE USE ONLY

Processed by _____ Date _____

FLORIDA'S STEM UNIVERSITY®