

Staff Advisory Committee

January 10, 2023; John and Martha Hartley Room

Attendees: Sarah Irizarry, Jeffrey Richardson, Allie Biagioni, Charles Cherrito, James Crook, Rachel Densler, Martin Gallagher, Amy Meyer, John Meyer, Dory Sigman, Angela Taylor, Rosalee Vega, Karen Hill, Aaliyah Thomas, Charles Meacham

Meeting was called to order at 9:06am by Chair, Sarah Irizarry; November 2022 minutes were approved.

Guest Speaker: Brian Leslie, Vice President of Infrastructure Operations

- Discussed the reorganization of departments to better align with the University's mission and create cohesive group.
- Departments that are now under Infrastructure Operations are Access Control and Security, Facilities Maintenance and Construction Projects, IT, Environmental Health and Safety.
 - Campus Moves
 - University Initiative; announcement expected this week.
 - Moves will impact many departments.
 - Preliminary moves must be complete by 7/1/23.
 - Entire project expected to be complete 7/2024.
 - Access Control
 - Access Control and Security are working on a project to ensure campus lockdown can happen when needed.
 - Phase 1 – Exterior main campus buildings (completed)
 - Phase 2 – Off campus sites
 - Phase 3 – Interior doors
 - Question asked regarding Access Control issues during power outages.
 - Electronic doors will fail secure and lockdown the building in the event of a power outage.
 - If individuals need access to a location with electronic locks during a power outage, they should call Security for assistance.
 - Security
 - AlertUs
 - New notification system for buildings; Loudspeakers will be put on buildings to notify campus of security alerts.
 - New mobile app to replace Regroup.
 - Mobile metal detector project; in the process of determining how/when to implement detectors for events on campus.
 - Question asked regarding cameras on campus for Security.
 - Currently Security department doesn't have a large-scale plan in place to add new cameras campus wide but is always assessing campus and adding when necessary.

- Environmental Health and Safety
 - New HSI Training portal, if you have open trainings please complete.
 - Working on campus safety assessment and regulatory requirements – keeping University compliant.
- Facilities
 - Still cleaning up after Hurricane Nicole
 - Assessing damage and working with Insurance providers to report claims.
 - Major shift in maintenance department of Facilities
 - Proactive maintenance v. reactive maintenance.
 - Department used to be a catch all for projects and requests.
 - Moving forward, maintenance department needs to be focused on preventative maintenance.
 - Question asked regarding status of old buildings – Are there plans to knock down or renovate some of the older buildings on campus.
 - No current plan but both options are being evaluated and all buildings are being reviewed.
 - Working on a condition index for campus buildings.
 - Alterations to campus buildings and moving office locations.
 - Cannot hire outside contractors for projects without involving Facilities Operations.
 - Cannot move offices without notifying Facilities Operations
 - Accurate data is needed by departments such as Security, IT, Facilities.
- IT
 - Internet routers were changed out last week; campus already seeing improvements with connectivity.
 - TeamDynamix (new ticketing system) is up and running
Facilities + IT are working on long-term options for campus to fix failing infrastructure.
 - In final stages of search for CIO; target start date in February.
- Facilities + IT are working on long-term options for campus to fix failing infrastructure.

Other Business:

- Karen Hill, Leave Specialist in HR discussed the upcoming Benefits Open Enrollment.
 - Open Enrollment is 2/1/23 – 2/7/23 and closes at 5:00 p.m. on the 7th.
 - Passive enrollment – you don't have to sign up for benefits if you wish to keep the same elections.
 - Flex spending does not roll to new benefit year.
 - HRA accounts roll to new benefit year.
 - Slight increase in costs, about 5%.

- Employee increase should be small.
 - OptumRx now part of BCBS benefits
 - New prescription drug plan number will be BCBS member number.
 - New ID cards for prescription drug plan will be sent.
 - Legal Shield is now part of ICUBA
 - Offers ID Shield option for identity theft.
 - Rally program is being replaced
 - Moving to Striveplus
 - Points based
 - Still going to offer onsite events that have rewards attached.
 - Blackout for Rally during March.
 - Information regarding Open Enrollment will be available on HR's website.
 - No major changes with main insurance providers.
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- Sarah discussed overhaul of weight room at the Clemente Center.
 - Decided not to send newsletter/email.
 - Request for membership applications expected to go out next month.
 - Membership Subcommittee expected to then meet and review any applications received.
 - Working on securing guest speaker for next month.
 - Ann Marie has replaced Rebecca Crook as the representative for the President's Office.

Suggestion Box – no new submissions

Next meeting is scheduled for Tuesday, February 14th, 2023 at 9:00am in the Hartley Room