

Florida Tech Staff Advisory Committee

Meeting Agenda

Wednesday April 10th

9:00 am – Hartley room

Jeffrey Richardson, Grace Gamage, Michelle Novak, Adam Palumbo, Aaliyah Thomas, Deanna Perez, Rosalee Vega, Jamie Blaszkowiak, Martin Gallagher, Dory Sigman, Susan Erickson

9:00am Call to order - **Jeff Richardson**

9:05 am Guest Speaker- Kevin Boodoosingh- Social Media Specialist

Advocacy Platform and App for iOS or Android

Marcomm Toolbox > Social Media> Advocacy

Use TRACKS log in (Single Sign- on)

Connect your social media profiles for sharing

Marketing has preset messages available

Helps spread news about FT

Fun competition with colleagues

9:30 am Subcommittees

Benefits: **No updates for this meeting**

Communications:

Creating a call for applicants email- needs to get done this week.

Jeff and Sarah will send an email out today for applicants

Membership:

Sent out emails to department heads on this.

Should start getting applications soon

Emails and updates should go out in a week or two.

Most people recommended by department heads have applied.

Outreach:

Faculty and Staff BBQ debrief- annual event.

Great turnout and feedback on the event.

Almost double what catering planned for (approx 400 people)

Possible to have it on a Thursday next year and start at 11am?

2 lines for food serving
All faculty and staff help with set up and break down
Avoid cultural themes; Try 80's, space, etc
Planning will start in the Fall

Safety/Security:

No updates for this meeting

10:15

Other Business-

Online Suggestion Box – no suggestions

Old Business and Follow Up:

New Business and Other Items: Staff Award- naming and description.

Dr. Nicklow would like to name one of the awards

For Fall term, eligible for any staff member

Will present at the Fall State of the University meeting

Similar to Faculty Excellence Award

Will be an annual award

Staff development award ideas (\$2,500 toward travel expenses for a professional conference)

President Nicklow at next meeting.

Please send Jeff and Sarah any questions you'd like to ask Dr. Nicklow before the next meeting

Lunch in July (2nd or 3rd week) in the Board Room

Adjourn: Meeting adjourned at 9:45AM