

Florida Tech Staff Advisory Council

Meeting Agenda

Wednesday August 7th

9:00 am – Board of Trustees Room

Attendees: Adam Palumbo, Angel Pesula, Ann Marie Kousari, Courtney Moore, Deanna Perez, Dory Sigman, Grace Gamage, Jamie Blaszowski, Jason Griggs, Jeffrey Richardson, Jennifer McKillip, Jennifer Nessmith, Jessica Applewhite, Kevin Boodoosingh, Kimberly Ryan, Kyler Denk, Martin Gallagher, Michelle Novak, Norm Cole, Pat Francois, Rebecca Cobb, Sonny Cherrito, Stephen Van Brunt, Tina Ellet, Yesenia Nahl

9:00 am Call to order – Review of Transition Luncheon

Meeting called to order by Jeff at 9:02am

9:05 am Review of the Staff Advisory Council Charter

New Charter updated and signed. Available to view on the SAC website Please review the changes and let us know if there are questions:

Attendance at meetings, Changes in Membership duties, removal for lack of attendance (in writing now), Subcommittee Chairs, procedures for submitting staff concerns (must have written permission from staff member) Subcommittee question/suggestion from Grace, update verbiage

9:30 am In depth review of subcommittees & expectations Benefits:

Communications:

Membership:

Outreach:

Safety/Security:

Send top 3 request to Jeff and Jess by next week. Everyone will be assigned to 2 subcommittees.

9:45 am

Other Business-

Online Suggestion Box

One suggestion (will be fully reviewed at next meeting)

Communication for changes around campus, send out to all departments. (Follow up on specifics – info not being shared, etc)

Solutions from the Council: Announcements are going out on fitforum and staffforum. Communications

Subcommittee to review other options to get updates out to campus staff.

Old Business and Follow Up:

New Business and Other Items:

Hank Hughes Spirit of Florida Tech Award

Award approved for staff. The award winner receives a plaque and \$1000 professional development prize (details on the PD approval process). Nominated by SAC to President Nicklow. How should SAC handle the process (new subcommittee or entire group). Follow up at the next meeting.

New Office: Title IV and Equal Opportunity Office. Change of name and services – From Dennis Kwarteng

<https://www.fit.edu/equality/>

From Grace: New Ombuds (Kristen Nelson for students, Faculty Committee (3 members from different colleges)

Staff Ombuds coming soon

Possibility of emeritus faculty for staff ombuds position

Faculty and Staff Welcome Back Party - August 9th, 2024

Total of 202 RSVP's for the event. Welcome and wave table (follow up email for volunteers)

Founders Day Ice Cream Social - September 20th, 2024

State of the University – October 30th. SAC table set up

Faculty Staff Halloween Social - October 31st, 2024

Subcommittee to meet about location options (capacity for both faculty and staff)

Guest Speakers for 2024-2025

Dr Nicklow – Spring (last meeting)

Dennis Kwarteng – Title IV and Equal Opportunity Office

Wes Sumner

David McMahan

Kimberly Williams – CFO

Allie Biagioni – Events and Protocol

Kevin Cloos – Facilities

Mark Archambault
Adam Lowenstein
New Dean of Libraries
Burrell

10:00 am

Adjourn – Meeting adjourned by Jeff at 10:01AM