

Florida Tech Staff Advisory Council

Meeting Agenda

Wednesday, February 4th

9:00 am – Hartley Room

Present: Jeff R., Jessica A., Kimberly R., Jamie B., Martin G., Angel P., Michelle N., Rachel D., Deanna P., Jennifer N., Pat F., Grace G., Sonny C., Dory S., Rebecca C., Kyler D., Jason G., Brian D., Ann Marie K., Yesenia N., Jennifer M.

Not Present: Adam P., Kevin B., Norm C., Stephen VB., Dory S., Tina E.

Additional Guests: Karen Hill, Allie Biagioni

9:00 am Call to order -

9:02 am Guest Speaker – Karen Hill (Benefits Enrollment)

- Deadline to amend benefits enrollment is Feb. 13
- Open Enrollment Sessions: Friday, Feb 7: 11- 2p, Monday, Feb 10: 3-5:30p

9:20 Last month's minutes confirmed

9:21 Guest Speaker – Allie Biagioni (University Events & Protocol)

- UEP handles both internal and external events
- Event requests/space reservations need to be made in advance
- The President is the only one who can waive fees for external events
- Hartley Room under renovation from March 14 – June 25
- Summer Camps: Trying to add more academic camps to match the volume of athletic camps (athletic camps decide on their own discounts)
- Facilities Space Allocation Committee (on hold now) – Will have a process for office move requests

9:38 am Subcommittees

- **Membership Subcommittee** – Chair Deanna Perez
 - Members leaving after this year – Jamie B., Rachel D., Jennifer N., Martin G., Dory S.
 - Invites for recommended replacements have been sent
 - Trying to see if someone from security has enough time to join
 - 5-6 new member applicants have come in (will be reviewed in March)
 - Share with anyone else interested, need to apply by end of February
- **Communications Subcommittee** – Chair Kimberly Ryan
 - Group picture will be added to the website

- **Benefits Subcommittee** – Chair Jason Griggs
 - **Hank Hughes Nominations – 14 unique nominations submitted (22 total)**
- **Safety & Security Subcommittee** – Chair Sonny Cherrito
 - **After recent stalking incident, brainstorming ways that the university can be more proactive in providing help so students are aware they can receive assistance before escalation.**
 - **Suggestion: Care Team Reports can be used to proactively assess issues**
- **Outreach Subcommittee** – Chair Jennifer Nessmith
 - **Upcoming meeting to discuss Staff & Faculty “Island Vibes” Appreciation Picnic - Feb. 28**
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- **Charter Subcommittee** – Chair Jeff Richardson
 - **Subcommittee has been closed**

10:13 am

- **Other Business-**
 - **Online Suggestion Box:** (all anonymous below)
 - **Why is the shared governance model focused on faculty only? Can both the staff and faculty senate meet together like SUNY schools?**
 - Faculty Handbook policies are being reviewed, we have no requirements to have them together and faculty processes may not apply to staff (tenure ect.)
 - Staff is getting more presidential and HR input now that we have moved to a counsel, may need more promotion of what we do
 - Grace will look into this more
 - **If the policy that you cannot bring children to campus, why can faculty bring children (or it's not enforced)?**
 - HR would need to know who these faculty are
 - The minors policy didn't fully address this issue, so it is now being updated
 - **Why are faculty doing performance evaluations, but not staff?**
 - Staff do performance evaluations, but at different time periods
 - This has been announced in the weekly newsletter
 - **Why do faculty receive raises, but staff do not? Is HR working on datasets for comparative salary analysis?**

-Faculty salary analysis is wrapping up, once that is approved, staff will begin (it does take a long time)

Suggestion that maybe a Q/A page added to website to answer these common questions, especially since we cannot contact anonymous requests.

- **Old Business and Follow Up:**

- Bring a Kid To Work Day
 - Unfortunately this is not possible for our university, as it can not be universally applied. In the future, maybe a family appreciation day will be considered.
 - Your children are not to be on campus when you are working, the Minor Policy will be updated to fully address this.
 - If children are coming to offices (like from Scott Center) you can contact the Risk office about these situations.

- **New Business and Other Items:**

- **Future SAC meetings will be held at Folliard Alumni Center**
- **Staff and Faculty Picnic 2/28 at 11:30am**
- **State of The University! 3/26 at 9am**
- **Remaining Guest Speakers for 2024-2025**
 - **Dr. John Nicklow – President**
 - **5/14 Confirmed**
 - **Kimberly Williams – CFO**
 - **Jason Martin - Dean of Libraries**
 - **3/5 Confirmed**
 - **John Z. Kiss – Provost**
 - **Gabriela Donato – BCOM**
 - **3/5 Confirmed**
- **Panther Paddle in partnership with Make-A-Wish, 3/8 (cardboard boat race in the pool)**
- **Annual Day of Giving- 3/7 (37 hours, goal of 1037 donors)**

10:25 am **Adjourn**

Next Full Staff Advisory Council Meeting is Scheduled 3/5/2025 – Folliard Alumni Center