

Staff Advisory Committee

January 11, 2017

Attending: John Allen, Rachel Carroll, Dona Cassario, Gayle Duncombe, Chris Finn, Dona Gaynor, Jason Griggs, Liz Kyle, Dominic Lombardi, Lee Martucci, John Meyer, Evan Olsen, Lisa Petrillo, Robin Run, Danielle Schukoske

The meeting was called to order at 9:30 a.m. by chairman Dona Gaynor.

The minutes from the November, 2016 meeting were reviewed and approved.

Zero Items

Chairman, Dona welcomed the committee to the first meeting of 2017. Before addressing the agenda, she inquired about any news or items of interest. Conversation regarding the preliminary injunction regarding the FLSA was discussed. Committee member, Donna Cassario mentioned that the Development Office is preparing for the following events: Taste of the New Year and Chopper Dropper.

Benefits

In effort to help boost employee morale, the committee reviewed the following topics:

- Dining Hall Meal Plan(s)
 - Ability to purchase a smaller meal plan that would not cost as much
- Professional Development Training
 - Staff Climate Survey – data driven
- Recognition Program – 5 Star Service, Most Valuable Panther (MVP)
 - Ability to tie to service award

The above suggestions will be drafted, and submitted to the Office of Human Resources for further review.

Committee Structure

The committee is interested in creating a more structured membership recruitment process and succession plan. The plan will outline membership and representation guidelines. In addition, information regarding service terms, in-chair training will be provided. Subcommittee members: Denise, Shirley, Donna and Liz will meet to work on the project.

Outreach Committee

The SAC has reserved a table for Florida Tech's next Market Day on February 8th. Several committee members will be available to discuss the SAC mission. The table will have several pamphlets, to help gain awareness. In addition, to gain attention the table will offer a raffle. Liz Kyle is heading the outreach event.

Safety Committee

Committee member, Lee Martucci has attended several meetings on pedestrian safety, including with the student government. The SAC hopes to bring suggestions towards education and awareness as Brevard County exceeds the national average on pedestrian injuries.

In addition, Lee provided the following resources for those interested in taking the Florida Tech Trolley around campus:

- Trolley.fit.edu
- Trolleytracker.fit.edu

The next SAC meeting will be held on Friday February 10th 2017 in 7th Floor Crawford at 9:30 am.
Submitted by Danielle Schukoske