**Staff Advisory Committee**

**March 9, 2017**

**Attending:** John Allen, Rachel Carroll, Shirley Czekanski, Gayle Duncombe, Chris Finn, Dona Gaynor, Lisa McKendree, Jason Griggs, Kristie Kwong, Liz Kyle, Dominic Lombardi, Lisa Petrilla, Robin Run, Danielle Schukoske

The meeting was called to order at 9:30 a.m. by chairman Dona Gaynor.

The minutes from the February, 2017 meeting were reviewed and approved.

**President’s Town Hall**

The Town Hall meeting with President McCay is geared towards staff and faculty. It will occur on Wednesday, March 29th.

As recommended by the President’s office the Staff Advisory Committee developed a list of *recommended* topics to discuss during the Town Hall. Chairman, Dona Gaynor submitted the below list to the President’s Office for consideration:

1. **Campus Safety**
	1. Concerns about traffic safety on campus including crossing Babcock St., University Blvd crosswalks and safety issues caused by bikes and skateboards
	2. Concerns about emergency procedures during a campus lockdown – not all employees and students are aware of the proper procedures during this type of emergency
2. **Smoke-free Campus –** or dedicated smoke-free zones
3. **Employee Morale**
	1. Additional days off during Spring Break as a way to improve morale as well as additional benefits such as concierge services and a Christmas Club
	2. Bringing back the Most Valuable Panther Award for employee recognition and incentives

The next SAC meeting will be held on Thursday April 12th 2017 in 7th Floor Crawford at 9:30 am. Submitted by Danielle Schukoske