

## Staff Advisory Committee

**Nov. 12, 2014**

The meeting was called to order at 9:17 a.m. by chairman Dona Gaynor.

**Attending:** Chris Whitman, Mary Cromer, Liz Kyle, Dona Gaynor, Evan Olsen, Kristie Kwong, Jason Griggs, Karen Brown, Chris Finn, Dominic Lombardi, Lisa Petrillo, Danielle Maltese, Lee Martucci, John Meyer, Kathy Villegas, Denise Flutie, Donna Cassario, Dan Parnell, Gayle Duncombe

The minutes from the Oct. 8, 2014 meeting were reviewed and approved.

The committee reviewed the feedback and suggestions received at the Halloween Social. Some of the topics included:

- Pay raises
- Continue the socials
- Increase the Faculty and Staff dining discount from 10% to 15%
- Better parking
- Staff pep-rally before the football games
- Positive feedback day
- 4-day work week in the summer
- Staff break rooms in each building

The committee determined that some of the topics have already been addressed either by the committee or by the administration. However, the topics of the staff pep rally and positive feedback day may be incorporated in the engagement sub-committee's work. The committee thought that the absence of staff break rooms in each building was something that may need further review.

The benefits subcommittee met and reviewed the existing SLB bank policy and discussed HR's concern about the lack of utilization. The subcommittee felt that the SLB has not been in existence long enough to make a determination that it is not been utilized enough. The subcommittee is exploring some options to make the SLB easier for employees to join and therefore increase utilization by those who need it.

The safety and security subcommittee reported that they will be reviewing the university's emergency management procedures to ensure that employees are well educated in how to respond to emergency situations.

The Chair reported that she attended the Quality of Life Committee meeting and that group is focusing on the following topics: new uses for the Botanical Gardens, a conference center, quality of life for online and DES students and internationalization and the QEP for SACSOCS.

The meeting was called at 10:35 am. The next meeting will be held on December 12<sup>th</sup> in 7th Floor Crawford at 9:15am.