

Staff Advisory Committee

October 9, 2013

The meeting was called to order at 9:15 a.m. by chairman Dona Gaynor.

Attending: Dona Gaynor, Liz Kyle, Evan Olsen, Christopher Whitman, Margie Smith, Mary Cromer, Jason Griggs, John Meyer, Christopher Finn, Vanay Syme, Terri Plotner, Lisa Petrillo, Carla Howell, Sharon Carnohan, Gayle Duncombe, Dan Parnell, Rupert Pattison, Leslie Savoie.

The minutes from the Sept. 11, 2013 meeting were read and approved.

The Chair announced that the President has approved the committee's recommendation to change the hourly staff vacation accrual so they can begin earning 160 hours of vacation at 10 years of service rather than waiting until 15 years of service. She thanked committee members who have worked diligently on this recommendation over the past few years. She also called attention to an announcement from Human Resources with a list of daycare centers that is now available to staff which fulfilled another recommendation from the committee.

The communications sub-committee reported that they are continuing to look at the challenges of disseminating important information in a large academic organization and will meet to decide which topics can be addressed this year. The public relations sub-committee met and clarified their role as a new sub-committee and will work on updating the website and collateral materials. The parking/safety sub-committee reported that they met and discussed several issues including safety problems with skateboards, bikes, and crosswalks on campus. They also discussed the parking problems and noted that the Faculty Senate is also very concerned about the lack of available parking. It was suggested that our committee contact a faculty senate representative to discuss working together on this issue

The committee will plan a Staff Social Event for Halloween at 2:00 pm in the Academic Quad in front of the President's Office. There will be refreshments, games, and a costume contest. Committee members are asked to support the event, if they can, and to dress in costume. We will also provide suggestion cards for staff.

The Chair suggested that we invite representatives from Human Resources to our meeting next month to update them on the sustenance assistance program and to also receive an update from them on upcoming programs.

The meeting was adjourned at 10:30 am. The next meeting will be November 13, 2013.