

Staff Advisory Committee

Oct. 8, 2014

The meeting was called to order at 9:18 a.m. by chairman Dona Gaynor.

Attending: Kathy Villegas, Denise Flutie, Dona Gaynor, Liz Kyle, Chris Whitman, Lee Martucci, Mary Cromer, Chris Finn, Donna Cassario, Lisa Petrillo, Kristie Kwong, Evan Olsen, Rupert Pattisson, Jason Griggs, Gayle Duncombe

The minutes from the Sept. 10, 2014 meeting were reviewed and approved.

The committee continued discussion of the communications subcommittees work and the challenges of meeting the communication needs of the various and diverse staff groups on campus. The chair asked new members of the committee to review the draft recommendation from the subcommittee for their input before moving forward.

The outreach committee reported on the plans for the Halloween Social on Friday, October 31 from 2:00 – 4:00 pm in the Academic Quad in front of the President's Office. They asked for assistance in various areas including ideas for the games, gifts for prizes and assistance setting up and cleaning up the event. The chair requested that everyone try to attend so employees can meet members of the committee.

The chair then provided the list of subcommittees for the year and reviewed their goals. The communications subcommittee will continue their work and new members were encouraged to join. The benefits subcommittee will now focus on ways to improve the SLB and the safety/security subcommittee is reviewing emergency procedures as a result of concerns raised at the last meeting. A new engagement subcommittee was created to focus on ways to improve staff engagement. The outreach and public relations subcommittees added new members and the membership/recruiting subcommittee was tasked with looking at new ways to structure the committee as well as new ways to encourage staff members to apply to serve on the committee.

The meeting was called at 10:50 am. The next meeting will be held on November 12 , 2014 in 7th Floor Crawford at 9:15am.