

Staff Advisory Committee

October 14, 2020

Attending: Donna Cassario, Sarah Irizarry, Laura Danner, Arlo Del Rosario, Regine Diehl, Cheryl Leblanc, Jillian Leclerc, Steve Czagas, Tina Ellet, Jennifer Nessmith, Amy Meyer, Dan Welch, Angela Taylor, Sarah Ayers, Andy McIlwraith, John Meyer, Allie, Biagioni, and Charles Cherrito.

This meeting includes our new members.

The meeting was called to order at 9:30 am by Chair, Donna Cassario. September 16, 2020 minutes were reviewed and approved.

We have 8 new members, 21 total.

We did a meet and greet of all members.

Subcommittees

Benefits Subcommittee – Donna reviewed what this subcommittee does. During open enrollment we have a SAC informational table to promote awareness. The subcommittee reviews employee benefits and invites speakers from HR. This subcommittee in the past, created the sick bank.

Communications Subcommittee – Arlo gave overview of communications subcommittee such as maintaining the website for the SAC, the newsletter and listing our meeting dates. Suggestion was made to put our newsletters on the SAC website.

Membership Subcommittee – Donna reviewed what the membership subcommittee does. Early in the year we send an email to all staff employees welcoming applications and late spring, we make decisions on how many and who to add to the SAC for the following year.

Outreach Subcommittee – Discussed the Halloween event (Reverse TOT) occurring on October 30, 9-12pm. So far we have received 72 RSVPs. Request made for facilities, dining, library, and security to let outreach know if someone is going to dress up so we can get their picture and give a ticket. Dining mentioned they have about 45 people staffed on 10/30. Regine and Jennifer to send out an email solicitation for volunteers to bag and distribute candy. We discussed a slide show to be put together on once pictures are taken. It was decided to post the pictures to the SAC webpage and direct staff to the link to view. Sarah Irizarry will look into getting Pete the Panther to come around during the event. Idea was brought up to get the trolley instead of golf carts so we could access places like Rivers Edge.

Safety/Security Subcommittee – Donna reviewed the purpose of this committee. For safety issues contact Steve Czagas.

Other/Open Discussions

Request made for ALL members, new and old, to send top 3 choices of the subcommittees they would like to be on. Send an email to SAC@fit.edu.

Next meeting will be 11/18 and Donna will work on getting Bino as a guest speaker (Head of the Pandemic Response Team and Florida Tech Safe Return to Learn).

Meeting adjourned at 11:07 am

Submitted by Donna Cassario