

Florida Tech Staff Advisory Council

Meeting Minutes

Wednesday September 4th

9:00 am – Hartley Room

Present: Kevin B, Jason G, Yesenia N, Tina E, Jaime B, Jess A, Jeff R, Michelle N, Martin G, Norm C, Deanna P, Jennifer N, Stephen V, Kyler D, Adam P, Brian D, Rachel D, Kimberly R, Ann Marie

Not Present: Angel P, Courtney M, Dory S, Jennifer M, Pat F, Rebecca C, Grace G,

Additional Guests: Dr. Subasi

9:00 am Call to order by **Chair Jeff at 9:03am**

9:04 am Guest Speakers – Nancy Garmer and Mark Archambault

QEP – Quality Enhancement Plan

<https://www.fit.edu/cultural-competency-certificate/quality-enhancement-plan-qep/>

<https://www.fit.edu/provost/accreditation-sacscoc/qep/>

**SAC can help support by directing students to the correct resources
Presentation/Slideshow will be uploaded to the website and shared with SAC
Department Faculty – career advising to students vs class schedule advising
Florida Tech Connect through the Alumni Office – mentoring, mock interviews,
etc.**

9:35 am Subcommittees

- **Membership Subcommittee** – Chair Deanna Perez
 - Membership process begins in spring – follow up to review
 - **Recommend Individuals/departments to apply**
- **Communications Subcommittee** – Chair Kimberly Ryan
 - Subdelegations of Chair position
 - Social media/online presence
 - Pushing the staff MVP program
 - Follow up to help Outreach Subcommittee
 - **Working on spreading the word. Norm updating webpages, Adam updating photos and galleries.**
 - **Emblem and Mark request/response**
- **Benefits Subcommittee** – Chair TBD - **Jason Griggs**
 - TBD
 - **Hank Hughes Award and procedures. Working with President's Office to coordinate. Nominations open Oct 1st**
 - **Buidling a rubric for candidate submissions**

- Request for employee discounts for Summer Camps
- **Safety & Security Subcommittee** – Chair Sonny Cherrito
 - General rebrand
 - Additional resources
 - Follow up meetings
 - Mobility policy
- **Outreach Subcommittee** – Chair Jennifer Nessmith
 - Halloween party!
 - Moving from Hartley to IM gym/using Center Court
 - Revisit the event time 3-5pm (HR) at next meeting
 - Request for IM gym the night before? (?) Flooring, games, etc.

10:15 am

- **Other Business-**
 - **Online Suggestion Box**
 - 2 Suggestions (one leftover from last)
 - **Communications Suggestion: Issue with campus communication**
 - **Parking complaint – paying to park at place of employment**
 - Tiered pricing to help with this issue
 - Up front discount vs paying over the year through paycheck
- **Old Business and Follow Up:**
 - **Ombuds Position – Importance to staff**
 - Dr Nicklow reaching out to a group of Emeritus Faculty members
 - Fill that position quite quickly
- **New Business and Other Items:**
 - Founders Day Ice Cream Social - September 20th, 2024 – In Clemente (IM side)
 - State of the University – October 30th, 2024
 - Faculty Staff Halloween Social - October 31st, 2024
 - **Guest Speakers for 2024-2025**

- Dr. John Nicklow – President
 - 5/14 Confirmed
- Dennis Kwarteng – Office of Equal Opportunity
 - TBD
- Wes Sumner – External Affairs & Strategic Advisor to the President
 - Spring
- David McMahan – Student Affairs
 - TBD
- Kimberly Williams – CFO
 - Spring
- Allie Biagioni – Events & Protocol
 - Fall
- Kevin Cloos – Facilities
 - Fall

10:30 am

Adjourn – Meeting Adjourned by Chair Jeff at 10:10AM