

Staff Advisory Committee

December 9, 2020

Attending: Donna Cassario, Sarah Irizarry, Laura Danner, Arlo Del Rosario, Jillian Leclerc, Amy Meyer, Angela Taylor, Sarah Ayers, Andy McIlwraith, John Meyer, Allie Biagioni, Lee Karnbach, Tina Ellet, Dan Welch and Charles Cherrito.

The meeting was called to order at 9:32 am by Chair, Donna Cassario. November 18, 2020 minutes were approved.

Feedback from the group on Bino's talk:

- Reassuring Florida Tech is in the top 10%
- Emphasis on how essential it was for us to offer face to face learning for the fall semester

Subcommittees-members and updates

Benefits Subcommittee – **Angela Taylor and John Meyer, Co-Chairs:** Dan, Cheryl, Tina and Sonny

- Donna reached out to Dondi (HR) about changes to our benefits.
- Likely we will have Dondi as a guest speaker in January or February.
- The Benefits Subcommittee will reach out to Dondi directly for the explanation of benefits presentation, virtually-this is the same presentation normally done the beginning of each year held in person.
- This is a good opportunity for the Benefits Subcommittee to let Dondi know the SAC has a subcommittee specifically for Benefits if she wants to do a polling.
- Examples of benefits people may not be aware of are sick bank, discounts, tickets@work.com, holidays.
- Donna will share when she hears from Dondi.

Communications Subcommittee –**Arlo Del Rosario and Jillian Leclerc, Co-Chairs:** Sarah Ayers, Dan, Regine and John

- Becky said to hold off on Holiday greeting card idea as the President is doing a virtual greeting card already.
- Arlo mentioned the President's card is done but doesn't know when it's coming out.
- Newsletters- suggestion to start them next semester as a Happy New Year greeting and highlight benefits or virtual events.

Membership Subcommittee – **Donna and Sarah Irizarry, Co-Chairs:** Allie, Lee, Andy, Laura and Elizabeth

Outreach Subcommittee –**Jennifer Nessmith and Regine Diehl, Co-Chairs:** Tina, Sarah A., Laura and Elizabeth

Safety/Security Subcommittee –**Amy Meyer and Sonny Cherrito, Co-Chairs:** Steve, Allie, Lee, Jillian and Andy

- There are reports for OSHA accreditation coming due.
- New cameras will be installed during the break
- It was mentioned the crime on campus notice email was nice to see just to be aware-this has to be done according to regulations.
- Fire drills being performed

- By January subcommittees should be functioning.

Other/Open Discussions

- Donna reached out to Dr. Nesnas who heads the Faculty Senate. He loved the idea of collaborating on something. Donna and Sarah to meet with him 12/14/2020
- MVPanther-This program is a product of SAC.
 - It was mentioned it seems to only be faculty getting it lately.
 - This is a voting system and people don't put in nominations according to Arlo.
 - It was suggested to vote for Jason Griggs.
 - Winning is based on the number of nominations not write ups.
 - Suggestion of having 2 MVPs-one faculty and one staff, however there was concern this would further drive a division between faculty and staff.
 - There were 8 submissions in 30 days, no duplicates, according to Arlo.
 - Donna to discuss MVP with Dondi to make this program more meaningful.
 - Suggestion to have each department nominate someone from their specific department.
- Diversity/inclusion topic
 - Donna spoke to Becky and she said to talk to HR
 - Educate employees more, how else can we be more inclusive?
 - Andy volunteered to meet with Dondi to discuss.
- Cat Nanney-Food pantry
 - Given layoffs etc. staff and faculty may have similar food insecurities as students.
 - Donna asked how SAC can help.
 - Cat said space was an issue, Donna volunteered space in her building.
 - Make the food drive a competition, per Sarah Irizarry. Sarah has been involved and can help in coordinating.
- No submissions to our suggestion box
- Cameras are available to Zoom users without one, per John Meyer.

Next meeting January 13, 2021

Adjourned 10:19am

Submitted by Donna Cassario