

Staff Advisory Committee

March 9, 2022; Hartley Room - Denius Student Union Building

Attendees: Donna Cassario, Sarah Irizarry, Sonny Cherrito, Jimmy Crook, Susan Erickson, Chris Finn, Brittney Lamb, Amy Meyer, John Meyer, Elizabeth Middleton, Angela Taylor, Rosalee Vega, and Dan Welch.

The meeting was called to order at 9:30am by Chair, Donna Cassario. February 9, 2022 minutes were approved.

Subcommittees - Members and Updates

Benefits Subcommittee - Karen Hill, Dan Welch, John Meyer, and Rosalee Vega

Announcement to claim your Rally rewards this month; the new plan year begins on April 1! Many staff members are unaware that there are cash rewards, not just points. We should also include SurgeryPlus info. We should include this in the next newsletter. Our HRA is changing from WEX to Ameriflex. This Sunday is the last day to submit expenses before the transition takes place. Submitting claims will resume in April.

Communications Subcommittee - Andy McIlwraith, Jimmy Crook, Chris Finn, and Brittney Lamb

The Spring SAC Bulletin went out on Friday, February 18 to the staff distribution list. There were 512 unique opens and 44 total clicks. Next, we will send out a call for applications from Staffbase (Bananatag) around the third week of March.

Membership Subcommittee - Elizabeth Middleton, Amy Meyer, Andy McIlwraith, Brittney Lamb, and Allie Biagioni

The Membership Committee met on March 3 to discuss the departments we wanted to reach out to for broad representation of campus. Some of these departments included facilities, the President's office, registrar, college of business, dining (lower-level supervisory) and admissions. Rosalee also reached out to enrollment management. We will have 4-5 spots to fill, but only one current member's tenure is expiring.

Outreach Subcommittee - Stevie Johnson, John Pay Seng, Jimmy Crook, and Elizabeth Middleton

The President's Office is fully supportive of bringing the Scavenger Hunt, Staff Welcome Back, and Halloween events back. Allie has booked the Hartley room for the Halloween Party. The Outreach Subcommittee needs to meet this month for planning.

Safety/Security Subcommittee - Amy Meyer, Susan Erickson, Sonny Cherrito, Jeff Richardson, John Pay Seng, and Angela Taylor

There have not been any new meetings from the Pandemic Response Team. The decision to change the indoor mask policy to optional will come following the first week after Spring Break.

Old Business and Follow Up

- Donna will ask Mr. Mark Lumsden, CIO, to be our guest speaker next month to discuss Workday Training and Changes in Instructional Technology.
- Town Hall is under consideration for Fall

New Business and Other Items

- We had no suggestions come through the suggestion box this month.
- Verbal suggestion regarding support and cohesiveness for the administrative staff on campus. There used to be a collective group of admins who would meet regularly. Bring this up with the President's Office.

Next Meeting, Apr 13th 2022, 9:30am. Adjourned at 10:25 am, submitted by Brittney Lamb