

## Staff Advisory Committee

September 16, 2020

**Attending:** Donna Cassario, Sarah Irizarry, Laura Danner, Arlo Del Rosario, Regine Diehl, Cheryl Leblanc, Jillian Leclerc, Lee Karnbach, Elizabeth Middleton, Steve Czagas, Tina Ellet, Jennifer Nessmith

Today's meeting includes remaining members from last year. Our next meeting will also include our new members.

The meeting was called to order at 9:30 am by Chair, Donna Cassario. March 4, 2020 minutes were reviewed. Laura Danner volunteered to be the Note-Taker/Minute producer going forward.

### Subcommittees

Discussion about Subcommittees. We will do another polling for members for subcommittees at our next meeting. Members do not have to stay on the same subcommittee as last year.

#### Benefits Subcommittee – No Report

Communications Subcommittee – Arlo has updated the membership list for the SAC on the web page. Discussion about sending out a Newsletter to remind Staff that the SAC is still here to support them, that there is a suggestion box online, and advertise the Halloween event once the details have been decided.

Membership Subcommittee – Sarah Irizarry is the new co-Chair of the SAC. Val Williams is no longer with the University. Kathleen Stewart is no longer with the University. Eight new members are being added, which brings us to a total of 21 members.

Outreach Subcommittee – Jennifer Nessmith volunteered to Chair this committee and Regine to Co-Chair. There was discussion about an alternative to the Halloween Event. Ideas included a costume contest and pumpkin carving with an online slide show. Mention of a Pet category. Regine and Jennifer will plan a meeting to discuss further for Sept. 24<sup>th</sup>.

Safety/Security Subcommittee – We have a new member, Amy Meyer who works in Security. We would like to have her Chair this subcommittee. We also think Charles(Sonny) Cherrito, from Environmental Health/Safety would be a good member on this subcommittee.

### Staff Suggestions

It was suggested that we try to obtain a new Organization Chart, not knowing who is still here and who is not. Can we ask the President's Office? The Directory online does not seem to be up to date. Can we ask HR about this?

There have not been any Suggestions submitted in our online Box. Elizabeth mentioned possibly calling the Suggestion Box something else.

### Other/Open Discussions

Donna asked for each member to talk about how things were in each of their respective departments, are the employees comfortable with the Covid-19 protocols and what would you like to see the SAC focus on going forward. Also asking for suggestions on guest speakers.

The following members shared their prospective: Regine, Jillian, Elizabeth, Lee, Laura, Arlo and Sarah

Summary of comments: Would like to see more Staff Appreciation: functions or even just emails of appreciation. Hard to know who is still here and in what job. Managing employees who work remotely is a challenge. Some employee frustration which is producing negative morale. Observation of some inconsistency with wearing masks in conference rooms. Some departments have moved to other locations.

Suggestions for Guest Speakers: Bino, Marsha, someone from Admissions, Marco Carvalho

Meeting adjourned at 11:00 am

Submitted by Donna Cassario