

## Staff Advisory Committee

December 08, 2021

**Attendees: Allie Biagioni, Donna Cassario, Sonny Cherrito, Susan Erickson, Chris Finn, Sarah Irizarry, Karen Hill, Brittney Lamb, Kayla Marshall, Amy Meyer, Elizabeth Middleton, Andy McIlwraith, Jeffrey Richardson, Angela Taylor, Rosalee Vega, Dan Welch**

The meeting was called to order at 9:30am by Chair, Donna Cassario. November 10, 2021 minutes were approved.

### **Announcements**

- Donna presented the possibility of a new meeting time for next semester if it results in less time conflicts.

### **Subcommittees - Members and Updates**

#### **Benefits Subcommittee - Karen Hill, Dan Welch, John Meyer, Rosalee Vega, and Kayla Marshall**

Open Enrollment will be held between February 1, 2022 and February 7, 2022. There will be few changes and a minor rate increase. Staff Advisory Committee offers its help to Human Resources should they need it.

#### **Communications Subcommittee - Andy McIlwraith, Jimmy Crook, Chris Finn, and Brittney Lamb**

1<sup>st</sup> semesterly newsletter targeted for late January. The subcommittee will present a draft at the January meeting.

#### **Membership Subcommittee - Elizabeth Middleton, Amy Meyer, Andy McIlwraith, Brittney Lamb, and Allie Biagioni**

Sarah Ayers has left the University. Membership will be updated to 21 members. Noted the call for SAC applications be included in the Newsletter. Furthermore, we will be looking for a new Co-Chair next semester when Sarah Irizarry in as Chair. Please e-mail Donna if you are interested.

#### **Outreach Subcommittee - Stevie Johnson, John Pay Seng, Jimmy Crook, Kayla Marshall, Elizabeth Middleton**

The possibility of an in-person event following Winter Break is unlikely. Discussed holding a virtual event instead. Relay this idea to the President's team and find out our options.

#### **Safety/Security Subcommittee - Amy Meyer, Susan Erickson, Sonny Cherrito, Jeff Richardson, John Pay-Seng, and Angela Taylor**

The Pandemic Response Team will be meeting on January 5, 2022 to discuss protocols for the upcoming semester.

### **Old Business and Follow Up**

- Reverse Trick-or-Treat photos need to be uploaded to the website.

### **New Business and Other Items**

- A Space to Heal: Vigil was held on December 7, 2021, organized by Student Life. SAC discussed the need to promote more staff engagement on campus at events like these. We should consider incentives. Additional suggestion for internal direction on how to address the media when an event involves the off-campus community.
- There have been inquiries up to once a week requesting a virtual Town Hall for employees if an in-person Town Hall cannot be held.
- Anonymous request for employee benefits to include paternity leave in additional to maternity leave.

**Next Meeting, Jan 12<sup>th</sup> 2021, 9:30am, Adjourned 11:00am, Submitted by Donna Cassario**